

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

EDUCATION & RECREATION COMMITTEE

John Vander Leest, Chair
Kathy Johnson, Vice Chair
Adam Warpinski, Pat Wetzel, Jesse Brunette

EDUCATION & RECREATION COMMITTEE

Thursday, March 5, 2009

****Approx 6:15 p.m.****

Cellcom Room, Resch Center
1901 S. Oneida Street

****Please Note Time and Location****

**Tour of BC Veterans Memorial Arena, Shopko Hall and
Resch Center @ 5:30 p.m. Meeting to Follow.**

- I. Call meeting to order.
 - II. Approve/modify agenda.
 - III. Approve/modify minutes of February 5, 2009.
1. Review minutes of:
 - a. Library Board (1/15/09).

Communications

2. Communication from Supervisor Johnson re: Request to consider having a portion of Pamperin Park made into a "Children's Memorial Gardens Park."
3. Communication from Lynn Austin re: Request for Federal History Grant pertaining to Brown County.

Carry-overs

4. Education, Culture, and Recreation Division 2008 to 2009 Carryover Funds.

NEW Zoo

5. Initial Resolutions Authorizing the Issuance of Not to Exceed \$12,910,000 Corporate Purpose General Obligation Bonds of Brown County, Wisconsin in one or more series at one or more times.
 - a. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$150,000.
6. Zoo Monthly Activity Report.
 - a. Visitor Center Operation Reports:
 - i. Admissions Revenue Attendance 2008 Report.
 - ii. Gift Shop Concessions Revenue 2009 Report.

- b. Curator's Report - Animal Collection Report February 2009.
- c. Education & Volunteer Programs Report February 2009.

Golf Course

- 7. Daily Financial Report.
- 8. Superintendent's Report.

Parks

- 9. Grant Application Review for Ridge Point Conservancy Acquisition.
- 10. Request from Brown County 4-H Horse Association for a waiver of fees for the horse ring at the Brown County Fairgrounds for practices, a horse show and clinics.
- 11. Facility & Park Management January 2009 Director's Report.

Museum

- 12. Attendance & Admission January 2009
- 13. Director's Report.

Library

- 14. Director's report.

Resch Centre/Arena/Shopko Hall

- 15. Arena Event Attendance (January 2009).

Other

- 16. Audit of bills.
- 17. Such other matters as authorized by law.

John Vander Leest, Chair

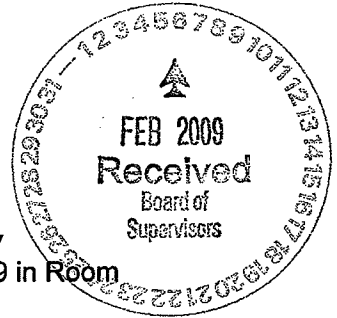
Attachments

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Word97/agendas/edrec/March5_2009.doc

**PROCEEDINGS OF THE BROWN COUNTY
EDUCATION & RECREATION COMMITTEE**



Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education & Recreation Committee** was held on Thursday, February 5, 2009 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay WI

Present: John VanderLeest-Chair; Jesse Brunette, Adam Warpinski
Excused: Kathy Johnson, Pat Wetzel
Also Present: Bill Dowell, Doug Hartman, Jon Rickaby, Matt Kriese
Maria Fischer, Neil Anderson, Scott Anthes
Lynn Stainbrook, Lori Denault, Terry Watermolen
Gene Umberger, Jayme Sellen, Supervisor Carole Andrews

I The meeting was called to order by Chairman John VanderLeest at 5:52 p.m.

II. **Approve/Modify Agenda:**

Item #6 was taken out of order, although shown in proper format here.

Motion made by Supervisor Warpinski and seconded by Supervisor Brunette to approve as modified. MOTION APPROVED UNANIMOUSLY

III. **Approve/Modify Minutes of January 8, 2009:**

Motion made by Supervisor Warpinski and seconded by Supervisor Brunette to approve. MOTION APPROVED UNANIMOUSLY

1. **Review Minutes of:**

- a. **Library Board (12/11/08)**
- b. **Museum Governing Board (12/15/08)**

Motion made by Supervisor Warpinski and seconded by Supervisor Brunette to receive and place on file 1a & 1b. MOTION APPROVED UNANIMOUSLY

Resch Centre/Arena/Shopko Hall:

2. **Arena Event Attendance (December 2008):**

Motion made by Supervisor Warpinski and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY

Library:

3. **Director's Report:**

Lynn Stainbrook highlighted the following activities during the last reporting period:

- Emergency procedures and operations have been updated at the request of Supervisor Scray. A booklet has been created and is available in the County Board/County Clerk's offices or through Library Director Stainbrook.
- A written report was distributed (attached). Ms. Stainbrook highlighted the fact that DVD's have been converted from a double to a single box packaging system for quicker turnaround and customer convenience.
- Several staff members from all locations attended a NFLS training session on Microsoft Word Basics and Excel.
- Supervisors Brunette, Wetzel, and VanderLeest attended a presentation at the Central Library with the architect. Library Board President, Terry Watermolen, Ms. Stainbrook, and Supervisor VanderLeest will meet with the County Executive tomorrow, 2/6/09, to further discuss the project. In addition, Ms. Stainbrook has visited Madison legislatures requesting their support in the State economic stimulus package.

(See written report attached for Branch activities)

Motion made by Supervisor Warpinski and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY

(#6 on the agenda taken next)

Museum:

4. Attendance & Admissions December 2009:

Gene Umberger reported that considering cold weather during the month of December, attendance and admissions went well.

Motion made by Supervisor Warpinski and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY

5. Museum Report Covering January 2009:

Mr. Umberger highlighted activities during the month of January (attached):

- Amazing Feats of Aging will be held January 31 – May 3rd. A \$5,500 grant was received from MetLife Foundation, the National Tour Sponsor, to support a range of events such as supplies, discounted admission fees, etc.
- Fighting the Fires of Hate exhibit closed in January
- The Experience of a Holocaust Survivor, presented by Henry Golde was held on January 10th and 31st
- WFRV CBS 5 have offered promotional spots

2008 Year-To-Date Museum Visitor Satisfaction Survey Results were distributed and are attached. Information relates to customer service, exhibits, hours, facilities & grounds, programs, gift shop, finding your way in the Museum, and the Discovery Room

Chairman VanderLeest indicated that he would like to hold a meeting of this committee at the Museum in Spring to see the Green Bay Packer exhibit.

Motion made by Supervisor Brunette and seconded by Supervisor Warpinski to receive and place on file.

MOTION APPROVED UNANIMOUSLY

Parks:

6. Approval of RFP for Condition Assessments and Related Services for Libraries (to be distributed at meeting):

Bill Dowell referred to the RFP which was distributed and available in the County Clerk and County Board office. He explained that it is a preliminary design for the library project, which now includes an energy audit. The Library has worked with a consultant to develop the basis for the document. It addresses the condition of the Central Library as well as the branches and gives recommendations as to what systems should be updated immediately and which can wait.

Motion made by Supervisor Warpinski and seconded by Supervisor Brunette to approve. MOTION APPROVED UNANIMOUSLY

(Back to #4 on the agenda)

7. Request for Budget Transfer (#09-06): Increase in Expenditures with Offsetting Increase in Revenue: Suamico River Snowmobile Bridge – WDNR Grant to be spent to construct bridge over Suamico River to be used for the State-Funded Snowmobile Trail System:

This WDNR grant is to be spent to construct a bridge over the Suamico River to be used for the State funded snowmobile trail system.

Supervisor Brunette asked if this grant has anything to do with the RFP by Land Conservation and Mr. Hartman indicated that it does not, that it is strictly offered through the DNR.

Motion made by Supervisor Warpinski and seconded by Supervisor Brunette to approve. MOTION APPROVED UNANIMOUSLY

8. Action to Approve 2009 Private Accesses for Neshota Park and Reforestation Camp:

Mr. Hartman indicated this is a standard yearly request which has been approved in the past.

Motion made by Supervisor Brunette and seconded by Supervisor Warpinski to approve. MOTION APPROVED UNANIMOUSLY

9. Facility & Park Management – Director's Report:

Mr. Dowell reported that he, Supervisors Warpinski and Wetzel have met with the City of DePere to discuss cooperation for a campground at the Brown County Fairgrounds. A second meeting is scheduled for February 11th at 2 p.m. The first

step will be to update the original master plan and to acquire DePere's approval. The creation of a special fund was discussed to run the campground and this possibility will be further investigated.

Doug Hartman informed the committee of the possibility to purchase 14 acres of property located between Apple Creek and the Fox River in Wrightstown. The property would be held as a conservancy area. Maps of the area are attached. The property is being appraised and Hartman has learned there may be funding available through the NRDA (Natural Resources Damage Assessment). He plans to apply for this grant, in addition to possible funding through the State Stewardship Fund. He will continue to update the committee.

Matt Kriese

Reported that winter programs at Barkhausen will be winding down within the next month, with educational programs continuing.

A new furnace has been installed, along with new lighting, and other energy saving features in the Barkhausen building originally built in the 1930's.

Jon Rickaby

Stated it has been a very busy ski season with nearly 500 skiers per day and approximately 5,000 customers overall using the lodge. This attendance is over double of last year. Grooming of the 20 miles of trails has resulted in 380 miles of grooming, with 130 hours of snow and ice removal. In addition, materials have been received to repair the Reforestation Camp tower after an engineering study was done.

When asked by Supervisor Warpinski about training on the Fista chain saw, Mr. Rickaby stated training was very beneficial and all are now well qualified.

Motion made by Supervisor Brunette and seconded by Supervisor Warpinski to receive and place on file.

MOTION APPROVED UNANIMOUSLY

Golf Course:

10. **Approve request by Brown County Women's Golf Club to lower green fees during the Brown County Women's Amateur on June 27 and 28 from weekend rates to weekday rates:**

Mr. Anthes distributed a letter from Sharon Kennedy (attached), asking to schedule the Brown County Women's Amateur Tournament on June 27th and 28th. In addition, she asked if they could pay weekday rates instead of weekend rates for the tournament. A sample application is attached, noting the entry fee is \$120 which includes fees for both days, along with lunch, prizes, etc.

Motion made by Supervisor Warpinski and seconded by Supervisor Brunette to approve. MOTION APPROVED UNANIMOUSLY

11. **Approve request by WPGA to waive fees for WPGA Junior Players Tour Event to be held on Wednesday, June 17, 2009:**

A letter from Andy Landenberger of the WPGA Jr. Foundation was addressed. The Wisconsin Section of the Professional Golfers' Association of America has requested the Brown County Golf Course for a WPGA Players Tour Event scheduled for Wednesday, June 17, 2009. Details are included in the letter which is attached.

Motion made by Supervisor Warpinski and seconded by Supervisor Brunette to approve. MOTION APPROVED UNANIMOUSLY

12. **Approve request by WFAN Radio Station to be main sponsor for their March Madness Bracket Pool:**

Mr. Anthes presented information relative to the "March Madness Bracket Pool" sponsored by Sports Radio, WDUZ, which is partnered with the Children's Charity Classic. Sponsors will receive 86 recorded 60 second commercial announcements and 14 to 15 commercials per week in lieu of one season membership to the Brown County Golf Course (information attached). Mr. Anthes stated that both Jimmy O's Golf Shop and the Safari Steak House will donate \$500 each toward the cost.

Benefit to the golf course vs the cost was discussed with the consensus to defer to the judgment of the Superintendent.

Motion made by Supervisor Warpinski and seconded by Supervisor Brunette to approve based on judgment of Golf Course Superintendent. MOTION APPROVED UNANIMOUSLY

13. **Golf Course Financial Statistics - January 18, 2009:**

Motion made by Supervisor Warpinski and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY

NEW ZOO:

14. **Request for Budget Transfer (#09-02): Increase in Expenditures with Offsetting Increase in Revenue: restricted donation received from Linda Immel in the amount of \$2,000 to be used towards expenses associated with animal care staff on-going training:**

Motion made by Supervisor Warpinski and seconded by Supervisor Brunette to approve. MOTION APPROVED UNANIMOUSLY

15. **Request for Budget Transfer (#09-05): Increase in Expenditures with Offsetting Increase in Revenue: restricted donation from Linda Immel in the amount of \$1,000 to be used toward expenses associated with animal care staff on-going training:**

Motion made by Supervisor Warpinski and seconded by Supervisor Brunette to approve. MOTION APPROVED UNANIMOUSLY

16. **Zoo Monthly Activity Report:**

a. **Animal Collection Report:**

Neal Anderson referred to the Animal Collection Report for January 2009 included in packet material. He noted that the two lion cubs born at the Zoo and whose mother died have been taken to Naples, Florida. Attendance at the Zoo in early February exceeded what was expected for the month as everyone wanted to see the cubs before they left. The other new cubs born this last year are being acclimated and will be outside in a week or so. The female giraffe is expected to give birth in the next couple of months.

Anderson reported that he is working with Foth Engineering regarding a sustainability program (information attached). Through the application of these guiding principles, the NEW Zoo will be able to defend its sustainable practices under accreditation scrutiny. Anderson stated that sustainability will reduce the "environmental footprint" and use natural resources in a way that does not lead to decline and without compromising future generations. The plan includes goals regarding water, atmosphere/energy, materials & products, waste, and environmental education.

b. **NEW Zoo Admissions Revenue Attendance 2008 Report:**

An up-to-date admissions revenue attendance report was distributed by Maria Fischer (attached), showing a 30% increase in revenue.

Motion made by Supervisor Brunette and seconded by Supervisor Warpinski to receive and place on file.

MOTION APPROVED UNANIMOUSLY

17. **NEW Zoo Education & Volunteer Programs Report (January 2009):**

A total of 389 volunteer hours were reported from 12/24/08 to 1/26/09. Educational programs include a visit from the Zoomobile at Lineville Elementary School, a meeting with the Howard Business Association and with the Boy Scouts. Mr. Hooyman will be attending the AZA Conservation Education Effective Program design class in Wheeling, WV in February.

Motion made by Supervisor Warpinski and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY

18. **NEW Zoo Gift Shop Concessions Revenue 2008 Report:**

Current reports were distributed (attached). Ms. Fischer stated that gift shop product is being re-worked. Concessions are doing well and the menu is being revised for the opening of the new Mayan Food Court expected to open in late summer or early fall.

The Bid Tabulation Record for the NEW Zoo Mayan Food Court was distributed (attached) for informational purposes. Fifteen bids have been received and were opened this past Tuesday, 2/3/09. Mr. Anderson also distributed a capital improvement bonding plan showing anticipated project costs and sources of funds. A final proposal will be presented in March.

Motion made by Supervisor Warpinski and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY

Other:

19. Audit of Bills:

Motion made by Supervisor Brunette and seconded by Supervisor Warpinski to approve audit of bills. MOTION APPROVED UNANIMOUSLY

20. Such Other Matters as Authorized by Law:

- March meeting to be held at Resch Center
- April or May meeting at the Museum
- August or September meeting to be held at the NEW Zoo (depending on completion of the Mayan Food Court)
- Schedule Zoo first on the March agenda and rotate departments in the future

Motion made by Supervisor Warpinski and seconded by Supervisor Brunette to adjourn at 7:00 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel
Recording Secretary

LIBRARY Brown County

515 PINE STREET
GREEN BAY, WISCONSIN 54301-5194

PHONE (920) 448-4400 Ext. 351
FAX (920) 448-4364

LYNN STAINBROOK
DIRECTOR

E-MAIL Stainbrook_LM@co.brown.wi.us
WEBSITE www.browncountylibrary.org

Library Report

January, 2009

General

Several staff members from all locations attended a NFLS training session on Microsoft Word Basics and Excel.

The Friends of the Library provided funding for a variety of items – furniture, storytime props, additional shelving, artwork, children's area rugs and more.

Central Library

DVDs were converted from a double to a single-box packaging system for quicker turnaround and customer convenience.

Ashwaubenon Branch:

Three Internet and one computer catalog training sessions were given.

A presentation to Pioneer School's PTO meeting by childrens' staff included motivational tips on how to encourage kids to read and family reading extension activities such as acting out a story, creating a flannel board to go with the story, making a craft, etc.

Denmark Branch:

Partnered with the High School Computer Tech staff for a technology workshop. Representatives from Cellcom, Camera Corner and Connecting Point were available to answer people's questions on how to work their cell phones, digital cameras, laptops or anything digital/electronic.

Storytime week was held for the Early Childhood Center in which nearly 200 students visited for stories and to check out books.

East Branch:

Karla Giraldez was the first guest at the recently formed "Academy of Tall Tales," a group of retirees who want to learn about the art of storytelling to adults.

The Friends of the Library recently funded art prints for the branch. The manager of Aim Variety, Tom Klenke, offered to custom-frame each of the prints at no additional charge.

The pre-school readiness program, "Dora's ABCs & 1, 2, 3's" helped 67 three to five year olds and their caregivers learn about the alphabet and numbers.

The weekly Green Bay Press-Gazette section, "Faith," featured the "Three Kings Day Celebration" program held the previous Wednesday.

Kress Family Branch:

Donations totaling \$1100 were received to purchase materials for the branch.

Children's programming included "Sandbox Scientist", a preschool science program, with 27 attending and "Beach Party", a family storytime with 75 attending.

(3)

Pulaski Branch:

The Pulaski Library held its first computer class for adults on Saturday, January 24th. The class was taught by a high school student volunteer. 6 people attended the class. More classes will be scheduled.

Southwest Branch:

An afternoon board games program on Thursday, Jan 8th attracted middle schoolers, teens, and adults. Terra's promotion of BCL's teacher collections has created a relationship with The Cerebral Palsy Center's Common Paths Day Care. She delivers books selected by Jody on a weekly basis. Day care teachers have been very pleased and say their students are always eager to see what the new books are.

Weyers-Hilliard Branch:

Louanne Crowder wrote a book review for the Bay Business Journal.

Johanne Stuart and Sue Van Dyck met with staff members from Aspiro for their input on marketing the story time for adults with developmental disabilities.

A donation was received from the Brown County Community Women's Club to purchase a travel book in memory of Ruthann Sparks, a former Howard resident.

Funded by the Friends, an aquarium complete with faux fish, is popular among the children.

An automatic door was installed that allows wheelchair access into the library without assistance.

Wrightstown Branch:

Deejays from Y100 were guest storytellers at the annual pajama party.

Education & Recreation Meeting
2/5/09

Museum Report – January

Staff

- Process for replacing position of Curator of History ongoing

The 2009 Neville Public Museum Calendar (hand-out)

Museum Visitor Satisfaction Survey Results 2008 (hand-out)

Exhibits

- *The New U.S.S. Green Bay: "Stand Up and Fight, Remain Unvanquished"* (January 17-March 22)
- *Wisconsin Visual Artists: 2009 Membership Exhibition* (January 24-April 5)
- *Amazing Feats of Aging* (January 31-May 3)
 - 19 interactives in a carnival-like atmosphere (3 main sections: Mysteries of Aging Revealed, The Wild World of Aging, The Amazing Aging Brain)
- Lincoln photo out for bicentennial—February 12-22

Programs (in addition to ongoing series, such as Natural History Lecture Series, Geology Club and Astronomical Society programs, Neville Dinner Programs, etc.)

- In connection with *Fighting the Fires of Hate* exhibit (closed in Jan.), "Ragdolls: The Experience of a Holocaust Survivor," presented by Henry Golde on Jan. 10 and 31
- *Amazing Feats of Aging*: Grant (\$5,500) received from MetLife Foundation, the National Tour Sponsor, to support a range of events (supplies, discounted admission fees, etc.), such as Grand Day (opening weekend), Girl Scout *Amazing Feats of Aging* Day, Craft Week, Lecture Series, etc.
- Leigh MacNolan-Dudenhoeffer (fiber art and mixed media sculpture) and Steve Haas (sculpture and mobiles) are the 2 new artists in our *Studio 210: Working Regional Artists* program. Studio room renovated in January (room painted; new ceiling tiles) so they will be with us for 3 months instead of 4.

Miscellaneous

- 8th video for Packers theater ("Hometown Advantage: The Community and the Packers") completed and should be installed in February

Neville Public Museum Foundation Report

Exhibits

- *Wisconsin Visual Artists: 2009 Membership Exhibition* reception (January 23)
- *Amazing Feats of Aging* reception (January 30)

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Promotion

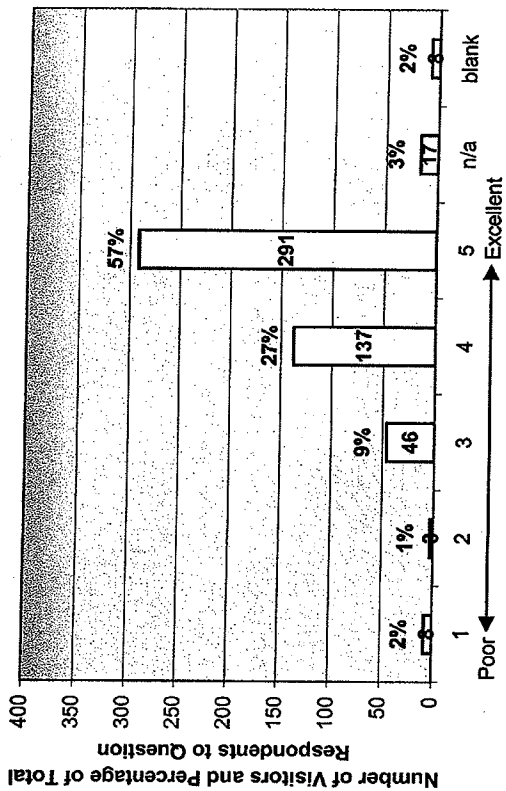
- In the media:
 - WFRV CBS 5 promotion--35 30-second spots during run of exhibit
- Ad in Consumidor Hispano

Misc.

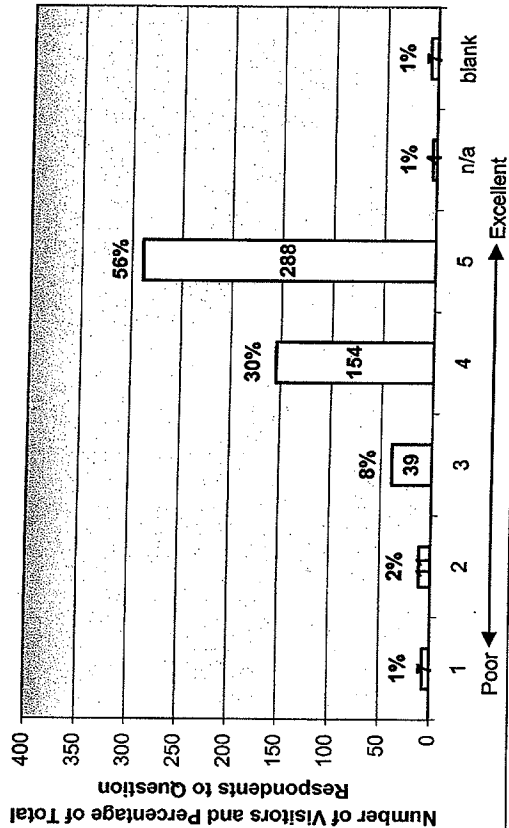
- Gift Shop
 - New spring merchandise coming in
 - Additional volunteers being trained

2008 Year-to-Date Museum Visitor Satisfaction Survey Results

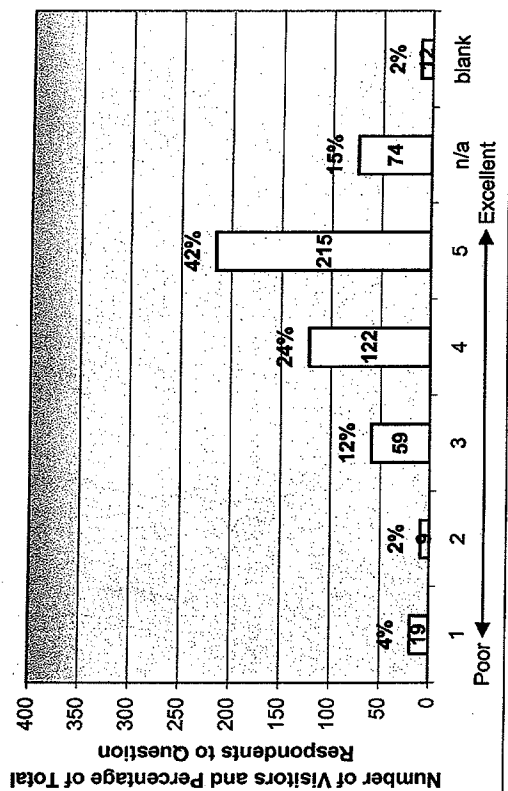
Customer Service



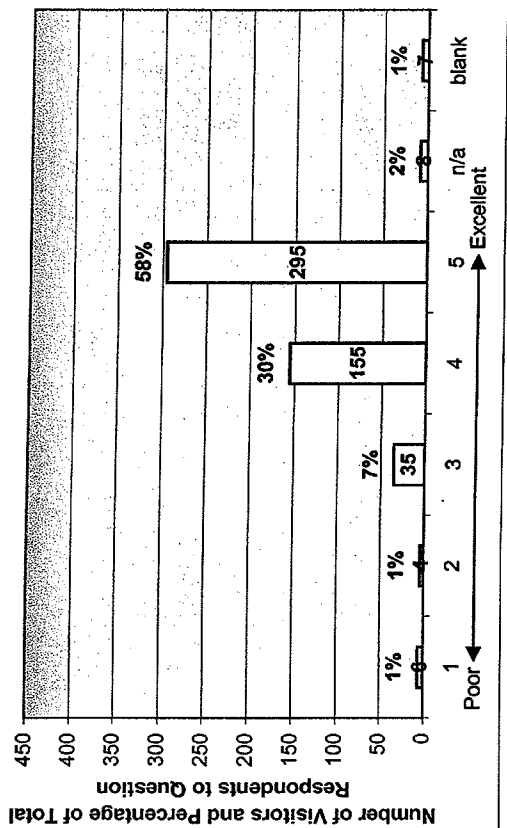
Exhibits



Hours

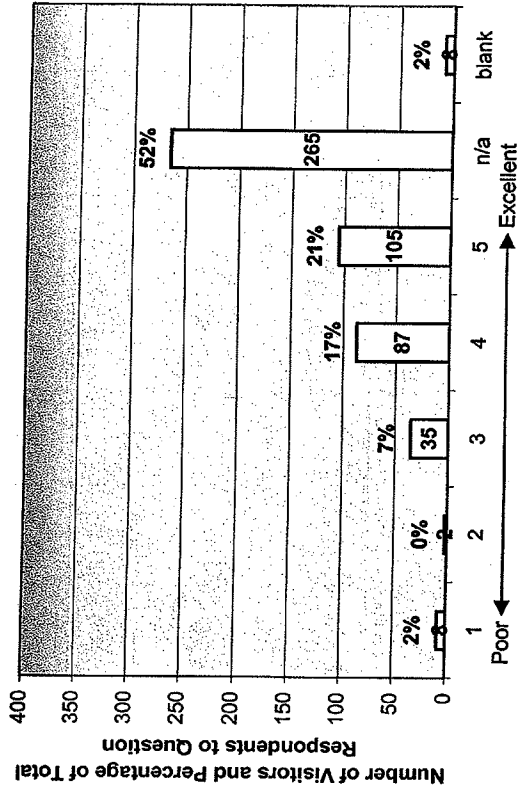


Facilities & Grounds



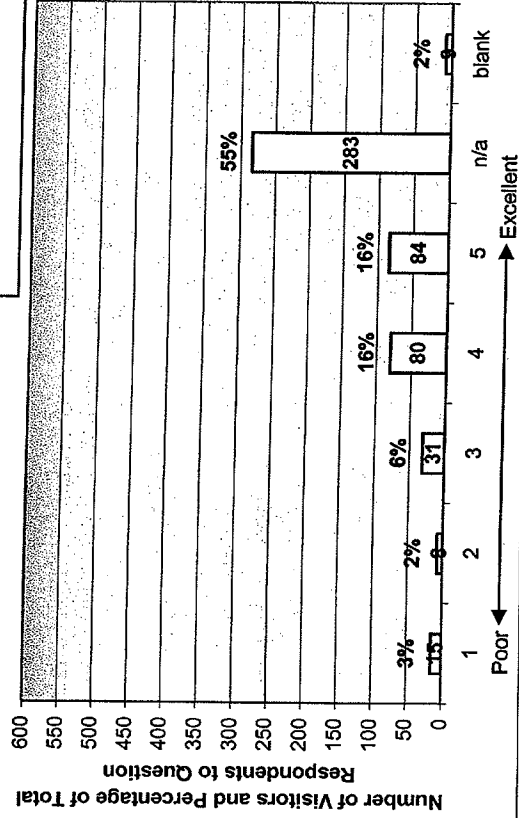
2008 Year-to-Date Museum Visitor Satisfaction Survey Results

Programs

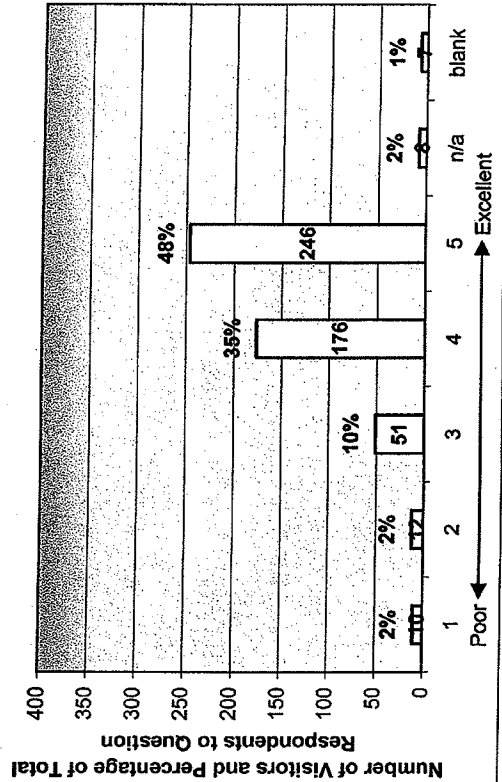


Gift Shop

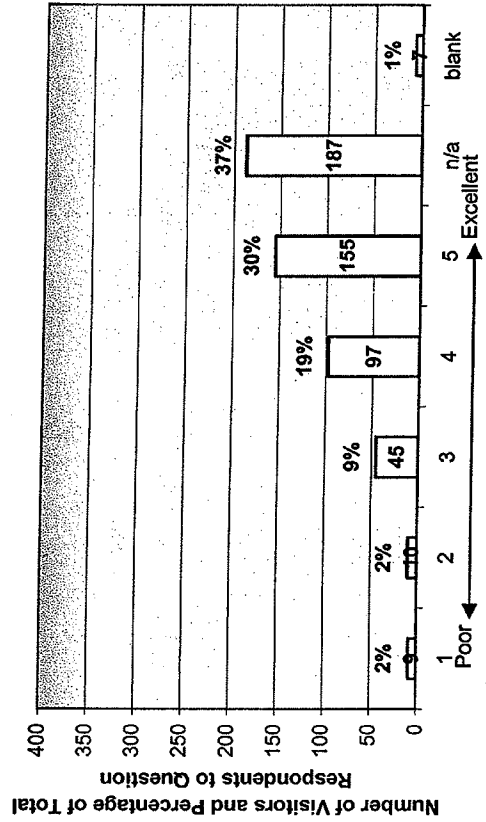
Note: Gift Shop open limited hours.

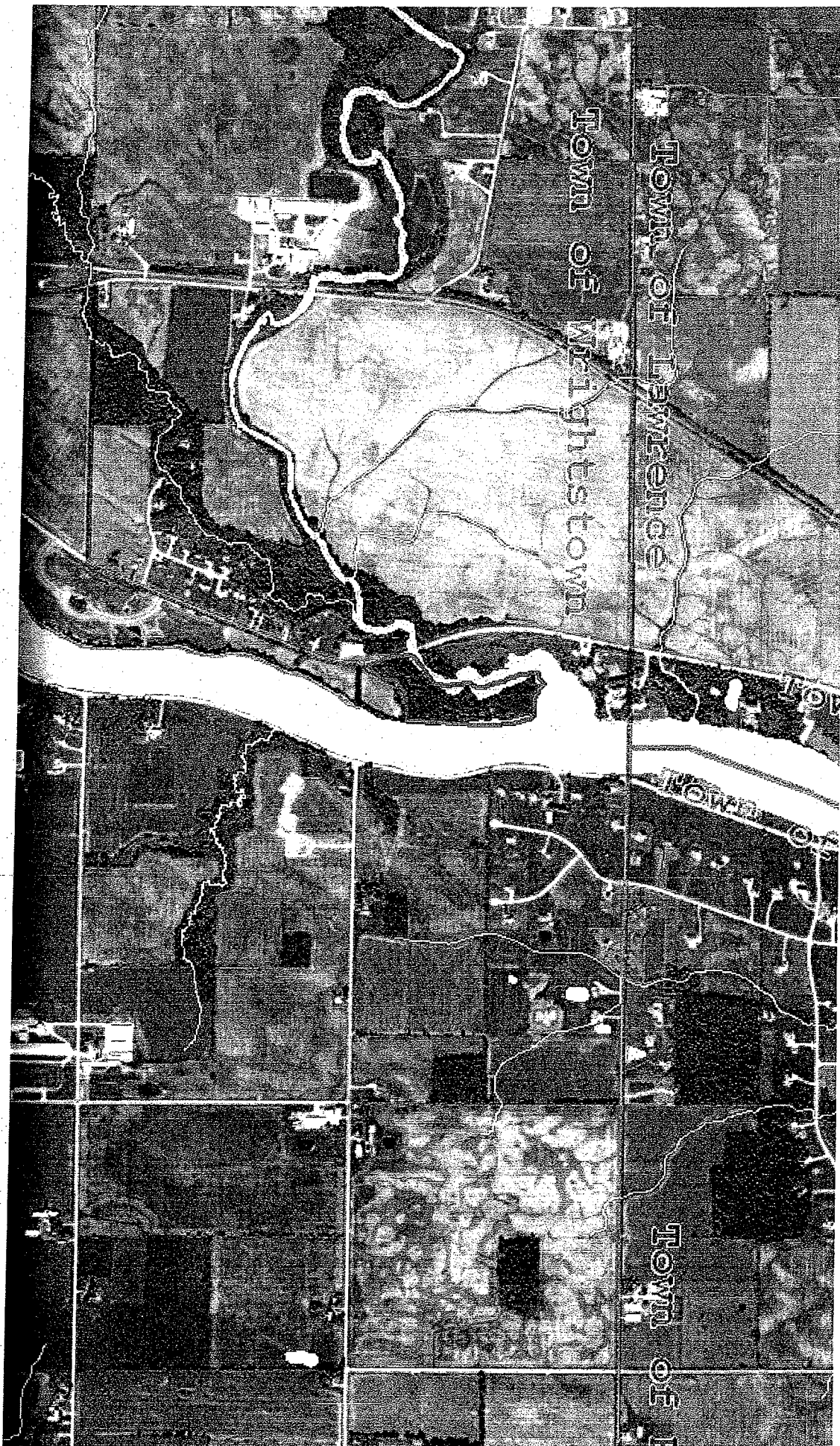


Finding Your Way in Museum



Discovery Room





⑤

BROWN COUNTY WOMEN'S AMATEUR GOLF TOURNAMENT

SHARON KENNEDY [TOURNAMENT ORGANIZER]
4273 TOUCHSTONE DR.
ONEIDA, WI 54155
Home Phone 920-490-9057

JANUARY 28, 2009

BROWN COUNTY SUPERINTENDENT
EDUCATION AND RECREATION COMMITTEE
BROWN COUNTY BOARD OF SUPERVISORS
P.O. BOX 1600
GREEN BAY, WI 54305-1600

MEMBERS OF THE BOARD,

WITH YOUR PERMISSION WE WOULD LIKE TO SCHEDULE THE BROWN COUNTY WOMEN'S AMATEUR TOURNAMENT ON JUNE 27 AND 28, 2009. THIS YEAR WE ARE TRYING VERY HARD TO INCREASE THE NUMBER OF PLAYERS FOR THIS EVENT. WE HAVE PEOPLE WHO WILL BE VISITING GOLF LEAGUES AT OTHER COURSES TO SEE IF WE CAN GAIN MORE PLAYERS, WE WILL STILL BE SUBMITTING 1000 ENTRIES TO THE WSGA FOR STATE WIDE MAILING, PLUS MAILING TO INDIVIDUALS THAT HAVE PLAYED IN PAST YEARS. WINNERS OF THIS TOURNAMENT WILL AGAIN RECEIVE POINTS TOWARDS THE WISCONSIN WOMEN'S PLAYER OF THE YEAR.

ALL ENTRY FEES COLLECTED (WITH THE EXCEPTION OF THE COST OF ENTRIES AND MAILING) ARE SPENT AT BROWN COUNTY GOLF COURSE ON GREENS FEES, SAT. AND SUN. LUNCHES AT THE SAFARI, AND PRIZES IN JIMMIO'S PRO SHOP. THE TOURNAMENT INCLUDES ABOUT 20 LADIES FROM THE AREA AND ABOUT 50 LADIES THAT TRAVEL AND STAY IN HOTELS.

WE HAVE REALLY APPRECIATED ALL YOUR SUPPORT IN THE PAST. WITH TODAY'S ECONOMY IT MAY HELP US TO REDUCE OUR ENTRY FEE. WE ARE ASKING IF WE COULD PAY WEEKDAY RATES INSTEAD OF WEEKEND RATES FOR THE TOURNAMENT. THANK YOU FOR YOUR TIME.

SINCERELY,

SHARON KENNEDY

(10)

2009 BROWN COUNTY WOMEN'S AMATEUR GOLF TOURNAMENT

AT

BROWN COUNTY GOLF COURSE
JUNE 27 AND 28 ENTRY FEE- \$ 120.00

FEE INCLUDES: SAT. AND SUN. GREENS FEES

SATURDAY- LIGHT LUNCH BUFFET

SUNDAY- LUNCH AND PRIZES -FLIGHTS 3 ,4 ,AND 5 WHEN PLAY IS COMPLETED
LUNCH AND PRIZES -FLIGHTS 1 ,2 ,AND CHAMP WHEN PLAY IS COMPLETED

FORMAT: COMPETITION WILL BE 36 HOLES OF STROKE-PLAY (FLIGHTED).

CHAMPIONSHIP FLIGHT: ANYONE DESIRING TO PLAY IN THIS FLIGHT MAY INDICATE SO ON ENTRY BELOW.

**ELIGIBILITY: ANY AMATEUR WOMAN 16 YRS & OLDER FROM ANY COUNTY OR STATE WITH A USGA 18- HOLE
HANDICAP IS ELIGIBLE. HANDICAPS ARE EXTREMELY IMPORTANT AND WILL BE REVIEWED PRIOR TO THE
TOURNAMENT.**

PAIRINGS: ALL CONTESTANTS WILL BE FLIGHTED.

PRIZES: PRIZES WILL BE AWARDED IN EACH FLIGHT .

CARTS: CARTS ARE NOT MANDATORY, BUT ARE AVAILABLE AT AN ADDITIONAL COST TO YOU.

DRESS CODE: APPROPRIATE GOLF ATTIRE MUST BE WORN DURING PLAY.

NO METALSPIKES- BROWN COUNTY IS SPIKELESS!

NO CELL PHONES DURING PLAY!

ALL ENTRIES MUST BE RECEIVED BY JUNE 19, 2009!

NO LATE ENTRIES WILL BE ACCEPTED!

NO ENTRIES CAN BE REFUNDED AFTER JUNE 19,2009!

YOU MAY CALL THE PRO SHOP 1-920-497-1731 BEGINNING JUNE 22, 2009
FOR YOUR TEE TIME OR VISIT OUR WEBSITE WWW.CO.BROWN.WI.US/GOLF _COURSE

LOCATION: BROWN COUNTY GOLF COURSE, 897 RIVERDALE DR., ONEIDA, WI.

OFF HIGHWAY 41, EXIT ON SHAWANO AVE.(HIGHWAY 29) GOING WEST,TURN LEFT ON J (RIVERDALE DR.)

THE GOLF COURSE WILL BE ON THE LEFT SIDE OF THE ROAD.

OFF INTERSTATE 43, TAKE HIGHWAY 172 WEST TO HIGHWAY 41 NORTH, AND EXIT ON SHAWANO AVE. AS ABOVE.

HOTEL ACCOMMODATIONS: RADISSON INN OF GREEN BAY- 2040 AIRPORT DR. 1-800-333-3333

SETTLE INN-2620 SO. PACKERLAND DR. 1-800-688-9052

HAMPTON INN-2840 RAMADA WAY 1-800-HAMPTON

-----DETACH-----HERE-----

**SEND COMPLETED ENTRY AND \$120.00 (CHECKS MADE PAYABLE TO BROWN COUNTY WOMEN'S TOURNAMENT) ENTRIES MUST BE RECEIVED
BY JUNE 19, 2009. MAIL ENTRY TO: BROWN COUNTY WOMEN'S TOURNAMENT
SHARON KENNEDY- TOURNAMENT ORGANIZER, 4273 TOUCHSTONE DRIVE, ONEIDA, WI 54155
PHONE 1-920-490-9057**

NAME _____ PHONE (____) _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

CLUB AFFILIATION _____ USGA 18-HOLE HDCP INDEX _____ MEMBER# _____

CHAMPIONSHIP FLIGHT _____ YES _____ NO _____ RESERVE A CART _____ YES _____ NO _____

AMOUNT ENCLOSED \$ _____ (YOUR ENTRY FEE MUST ACCOMPANY FORM)

(10)

III

THE PROFESSIONAL GOLFERS' ASSOCIATION OF AMERICA



**WISCONSIN
SECTION**

January 7th, 2009

Brown County GC
Jim Ostrowski
897 Riverdale Drive
Oneida, WI 54155

11350 W. THEODORE TRECKER WAY

WEST ALLIS, WI 53214

(414) 443-3570

FAX: (414) 443-0817

www.wisconsin.pga.com

Dear Mr. Ostrowski,

On behalf of the Wisconsin Section of the Professional Golfers' Association of America, I would like to request Brown County GC for a **WPGA Players Tour Event**. The event is scheduled for Wednesday, June 17, 2009.

The following information will help you and your board in researching a decision for hosting this event:

- ◆ **Number of players:** Approximately 80-108 players
- ◆ **Format:** 18 hole stroke play
- ◆ **Times:** Shotgun starting at 8:00 a.m.
- ◆ **Practice rounds:** Club discretion for rate and availability.
- ◆ **Meals:** Lunch following play, \$8 per player, tax & tip inclusive.
- ◆ **Golf Range:** \$125 flat fee
- ◆ **Host Pro Fee:** \$75
- ◆ **Carts or Caddies:** Not allowed for players or spectators.
- ◆ **Exposure:** Club listed as a WPGA Junior Golf Sponsor, host facility on the WPGA website, and 4,000 junior packets mailed in spring '09. Club option for website link, club information, or promotional materials to be handed out at event or posted on WPGA website.
- ◆ **Tournament Deadline:** One week prior to the tournament date we will call to confirm number of juniors playing in event.

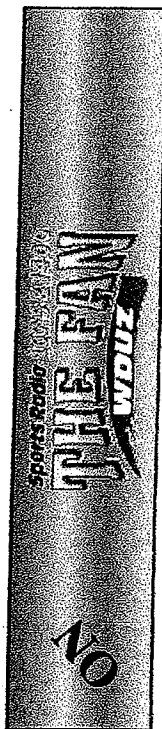
If you have any questions regarding the day's events, please feel free to contact me at the Section office at 414-443-3574. The Wisconsin PGA Junior Foundation looks forward to coming to Brown County GC in 2009 for this prestigious junior event.

Sincerely,

Andy Landenberger
Junior Tour Director
WPGA Jr. Foundation

MARCH MADNESS

BRACKET POOL



Your Slam Dunk opportunity during "The Big Dance"

The excitement of the NCAA Tournament is on THE FAN! Sponsor a round of the March Madness Pool as 64 lucky listeners attempt to be The Fan's March Madness Winner.

64 on air qualifying contestants are assign one NCAA Tournament team. As the teams advance in the tournament the winning contestants do too! Each round, prizes awarded grow in value, leading to the National Champion Grand Prize!

Take your business to the board with:

✓ 140 recorded promotional mentions, March 1st-19th

✓ 70 live promotional mentions, March 1st-19th

✓ 33 live promotional mentions, March 19th-April 6th

NEW THIS YEAR be a part of the On-Air Excitement!

✓ 1:60 live spot during selection week to pick qualifier's team

Promotional Value: \$6,900

Your Investment: \$1,775 plus prizes

Prize Levels:

(select one)

64 - \$10

32 - \$20

16 - \$40

8 - \$80

4 - \$160

2 - \$320

1 - \$640

Client Approval: _____

Date: _____

Agreement is firm and non-cancelable

Brown County Golf Course
897 Riverdale Drive
Oneida, WI 54155
Phone: 920-497-1731



You will receive:

- 86 Recorded :60 second commercial announcements
- 14 to 15 commercials per week
 - 3 to 4 per day
 - 5am to 11pm
 - Equal Rotation between two spots
 - 2 weeks per month
 - Tuesday thru Saturday

▪ $\$35 \times 86 = \underline{\$3010.00}$

• **Total:** **\$3010.00**

* Purchase will include inclusion on The March Madness Promtion to March-April on WDUZ in exchange for One Season membership to Brown County Golf Course. Inclusion will be counted as added value to above proposal. Details of promotion on following page.

Thank You! Let's Get Started!

Restrictions:

- 2 Week Cancellation Policy
- Spots missed due to late/missing copy will be invoiced and not made good
- Flight dates must be assigned at time of purchase

Thank you for your business!

Total Investment

Dates to Air

Accepted by Client

Date

(B)

Guiding Principles for the NEW Zoo's Sustainability Program

Through the practical application of these guiding principles, the NEW Zoo will be able to defend its sustainable practices under accreditation scrutiny. This set of eight guiding principles will define our objectives and activities for sustainability. All zoos and aquariums should work towards sustainability and reduce their 'environmental footprint'. They should use natural resources in a way that does not lead to their decline, thus meeting the needs of the present without compromising future generations. All zoos and aquariums should lead by example, using green practices in all aspects of their operations and demonstrating methods by which visitors can adopt sustainable lifestyles and practices.

Use environmentally sound waste management

- Minimize the total production of waste.
- Manage separation of waste at source to encourage maximum re-use and recycling.
- Minimize the risk of polluting.

Be energy efficient

- Maximize energy efficiency in all on-site and off site operations.
- Try to reduce travel-related energy consumption.
- Efficiently maximize the use of energy which is produced and distributed, especially from renewable sources.
- Apply the three R's – reduce, re-use, recycle – where possible.

Use natural resources responsibly

- Use products that embody the most efficient and least environmentally damaging use of renewable and non-renewable natural resources. This applies to products from major construction materials to daily consumables, and should apply back along the supply chain to source.
- Apply the three R's.
- Make sure that animal acquisitions and dispositions are not only sustainable environmentally but also ethically acceptable.

If you pollute, you pay

- Support the general principle that the polluter should not pass on to others the cost of cleaning up pollution.
- Apply this principle in our own institution as a measure of good practice.

Put local consumption first

- Maximize the proportion of goods and services that come from local providers with acceptable environmental practices.
- Reduce the environmental impact of transportation when feasible.
- Include in RFP's language to determine vendor's commitment to conservation when possible.

Contribute to equitable development

Keep in mind that sustainable development requires a reduction in differences of living conditions across the world and that you contribute to this by:

- Conducting activities that contribute to this ideal.
- Supporting conservation projects that embody this guiding principle.
- Adjusting purchasing policies and practices to help.

Apply the precautionary principle

- Obtain and analyze as much information as possible when making a decision.
- When in doubt, put in place measures to reduce environmental impact.

Encourage public awareness and participation

- Use the zoo's educational resources to help people understand why changes are important and what they can do personally to live in a sustainable manner.
- Set an example for other businesses in Earth-friendly operations.

Guiding Sustainability Principles Checklist for the NEW Zoo

1. We seek to balance environmental, ethical and social considerations alongside our economic needs and refuse to compromise future generational needs to achieve short-term objectives.
2. We promote an open and inclusive decision – making process.
3. We ensure compliance to all relevant environmental legislation and ethical codes.
4. We follow the precautionary principle to minimize potential harm to the environment through our operations in the absence of scientific certainty.
5. We seek to minimize our use of non-renewable resources, taking into consideration the restraints of the natural environment, favoring local suppliers and reducing emissions.
6. We are committed to finding innovative solutions to improve our ongoing operations and activities.
7. We seek to ensure the health, diversity and productivity of the immediate and wider environment.
8. We understand that all of us have shared responsibility of living sustainability.
9. We seek to be a positive influence by communicating and sharing sustainability values with our members, stakeholders and wider community through promotion, education and facilitation.
10. We will assess sustainability performance of our partners and suppliers and use available opportunities to influence and improve their sustainability performance.
11. We will embrace sustainability not only because it is the right thing to do as a conservation organization but it make good business sense.

Sustainability Improvement Plan

NEW Zoo's Comprehensive Five – Year Plan

Project Overview

The NEW Zoo's goal in creating a sustainability plan is to significantly reduce the zoo's negative environmental impact. Through conservation measures listed in this plan, new policies and practices that will improve our ecological footprint, we are striving to become an environmentally sustainable zoo and green leader in Brown County.

Scope of Work

Evaluation & Prioritization

Evaluate current systems and determine the most prudent and cost-effective solutions for each of the five areas listed. Develop prioritized schedules for the implementation of improvements as they become fiscally and logistically feasible.

Water

Decrease water usage by increasing conservation and efficiency measures. Manage storm water runoff.

Atmosphere & Energy

Decrease greenhouse gas and air pollution emissions by increasing energy conservation and efficiency measures, initiating renewable energy use and emphasizing sustainable transportation choices.

Materials & Products

Increase percentage and variety of environmentally responsible products and materials used at the NEW Zoo.

Waste

Divert maximum amount of waste from landfills through source reduction, reuse, composting and recycling.

Environmental Education

Amplify the frequency and variety of environmental education efforts. Focus communication efforts on staff, volunteers and visitors.

A detailed list of initiatives to accomplish these goals can be found on the following pages. These initiatives will be modified as necessary to reflect ongoing changes in environmental technologies. Likewise, the Significant Accomplishments section will be annually updated. Costs for the majority of the strategic initiatives are still being determined. Cost will be an important factor in evaluating and prioritizing each environmental initiative.

WATER

Goals: Decrease water usage by increasing conservation and efficiency measures.

NOTE: The changes below must be sensitive to water requirements in animal areas.

Strategic Initiatives:

- A. Evaluation & prioritization**
 - Through research and careful analysis, determine best course of action for Initiatives B through G
 - Develop prioritized schedule for changes to occur as fiscally and logistically possible
- B. Water efficient exhibits**
 - Convert remaining dump-and-fill aquatic exhibits to filtered/recirculating systems
 - Repair leaks, beginning with otter pool
 - Install water filling float mechanisms in all stock tanks, ponds etc.
 - No running water to exhibits
- C. Water efficient bathrooms**
 - Install water efficient toilets and urinal systems
 - Install low flow showerheads and faucet aerators
- D. Water efficient landscaping**
 - Increase use of native plants in garden beds target 40-50%
 - Convert monoculture grass lawns into diversified, drought resistant native plant areas
 - Consider collecting rain water from building roofs for landscaping
 - Never leave sprinklers on overnight
- E. Ensure all water fountains turn off/ use timers/ or eliminate if possible**
- F. Stormwater management plan**
 - Evaluate parking lot, grounds run-off
 - Determine and implement best course of action
- G. Employee action**
 - Encourage water-saving techniques in all areas, empower staff
- H. Track, measure and quantify changes**

Significant Accomplishments

ATMOSPHERE & ENERGY

Goal: Decrease greenhouse gas and air pollution emissions by increasing energy conservation and efficiency measures, initiating renewable energy use, and emphasizing sustainable transportation choices.

NOTE: The changes below must be sensitive to lighting, temperature and other requirements in animal areas.

Strategic Initiatives:

A. Evaluation & prioritization

Through research and careful analysis, determine best course of action for Initiatives B through F
Develop prioritized schedule for changes to occur as fiscally and logistically possible

B. Energy-efficient lighting

Continue energy-efficient lighting upgrades

Where appropriate, install occupancy sensors to ensure lights are turned off in unoccupied common areas

Replace thermostats with efficient programmable functions

Replace standard Christmas lights with LED lights

Institute a "Power Down" campaign in all areas without occupancy sensors. Power Down stickers on all switches to provide a simple reminder to shut off

C. Energy efficient electronics & appliances

Incrementally replace energy-intensive office equipment, refrigerators and freezers, washer/dryers and restaurant equipment with U.S. E.P.A. Energy Star qualified models
Address issue of phantom loads

D. Energy efficient buildings

Determine where weather-stripping, energy efficient HVAC systems and other measures are needed; install as appropriate

Continue to install energy-saving green or reflective roofs on new and renovated buildings

Pursue green and LEED design/elements in all new buildings as fiscally and logistically possible

E. Initiate renewable energy use

Determine best renewable energy source(s) for zoo; install and implement

F. Employee action

Encourage-saving techniques with washers/dryers, office equipment, including computers work related equipment

G. Track, measure and quantify changes

Significant Accomplishments

Materials & Products

Goals: Increase percentage and variety of environmentally responsible products and materials purchased by and used at the NEW Zoo.

NOTE: "Environmentally Responsible" is defined here as produced, manufactured, or grown in a manner that is socially and environmentally sustainable. The following are useful environmental credentials: locally produced; contains high percentage of recycled materials (particularly post-consumer waste); made from rapidly renewable resources; contains minimal packaging; non-toxic and biodegradable. Whenever possible, environmental credentials should be third party certified.

Strategic Initiatives:

A. Evaluation & prioritization

Through research and careful analysis, determine best course of action for Initiative C
Develop prioritized schedule for changes to occur as fiscally and logistically possible

B. Create purchasing guidelines and/or policies that take into account products' environmental credentials

C. Incrementally increase/initiate purchase of the below materials (environmental credentials listed in order of descending importance)

- All paper and paper-based products (including paper towels, napkins and toilet tissue) – highest possible post consumer recycled content, chlorine-free bleaching process, FSC-certified
- Benches, fences, landscape edging, picnic tables- made of recyclable plastic lumber. If wood must be used, choose FSC-certified products
- Carpet, construction materials, office furniture – low VOC, made of recycled materials
- Cleaning supplies – lowest VOC content possible, non-toxic
- Clothing items – composed of organic cotton and/or recycled PET
- Coffee and tea service – shade – grown, organic, fair-trade coffee; organic, fair-trade tea and sugar, bamboo stir sticks, re-usable or unbleached coffee filters
- De-icing chemicals – choose the most environmentally responsible rock-salt for use on grounds
- Food items – local, organic, fair-trade, sustainably harvested products whenever possible
- Food packaging and food wares (plates, bowls, cups, utensils) - composed of rapidly renewable materials rather than petroleum. Examples include sugar cane or palm oil waste fibers, with corn as last resort choice
- Light bulbs – only energy efficient types
- Paints, caulk, adhesives – lowest possible VOC content
- Plastic-based products (computer disks, trash liners, etc.) – highest possible post consumer recycled content
- Retail bags – composed of either bioplastic or recycled materials
- Retail items – sustainable produced or supporting environmental conservation projects
- Soap – non-bacterial/non-antimicrobial in office areas and restrooms; non-residue producing antibacterial in areas requiring extra sanitary precautions
- Thermometers – non-mercury
- Writing and correction items – recycled material casing, low VOC inks, water based correction fluid

D. Track, measure and quantify changes

Significant Accomplishments

WASTE

Goals: Divert maximum amount of waste from landfills through source reduction, reuse, composting and recycling.

Strategic Initiatives:

A. Evaluation & prioritization

Through research and careful analysis, determine best course of action for Initiatives B through H

Develop prioritized schedule for changes to occur as fiscally and logistically possible

B. Source reduction

Significantly reduce office paper use in zoo office areas through initiating a "paperless office," where anything that is generated by a computer stays on computers and doesn't get printed out. Generate forms etc. to be transmitted electronically.

Replace paper towel dispensers in staff areas with controlled consumption dispensers or hand dryers

C. Reuse

Initiate and facilitate trading of reusable items across departments

D. Composting

Initiate a broader scale of composting of collections and landscaping materials: animal manure, used bedding, animal food prep waste, landscaping and gardening debris

Initiate composting of kitchen waste from all office areas

Initiate composting of Food service waste, both pre and post consumer

E. Recycling

Create and maintain policies mandating new and existing recycling programs for lights and ballasts, large and small electronic items, dry and wet cell batteries, spent carpet etc., amongst contracted and regular staff
Ensure that large events on zoo grounds have access to sufficient recycling containers as well as day to day visitors

Visitor recycling – create new and expanded system on ground to recycle paper (including visitor maps/guides), aluminum cans, plastic bottles and cups

F. Employee action

Continually encourage recycling; inform staff how to recycle and what to recycle

G. Track, measure and quantify changes

ENVIRONMENTAL EDUCATION

Goal: Amplify environmental education efforts in both frequency and variety. Focus communication efforts on staff, volunteers and visitors.

Strategic Initiatives:

A. Evaluation & prioritization

Through research and careful analysis, determine best course of action for initiatives B through F

Develop prioritized schedule for changes to occur as fiscally and logistically as possible

B. Conservation programs

Increase number and variety of environmental education programs

Integrate environmental themes into existing programs

C. Signage

Increase number and variety of environmental sustainability-minded signage

Highlight zoo's green efforts

D. Community outreach

Identify and support local environmental efforts and events

E. Printed materials

Include environmental updates in member publications

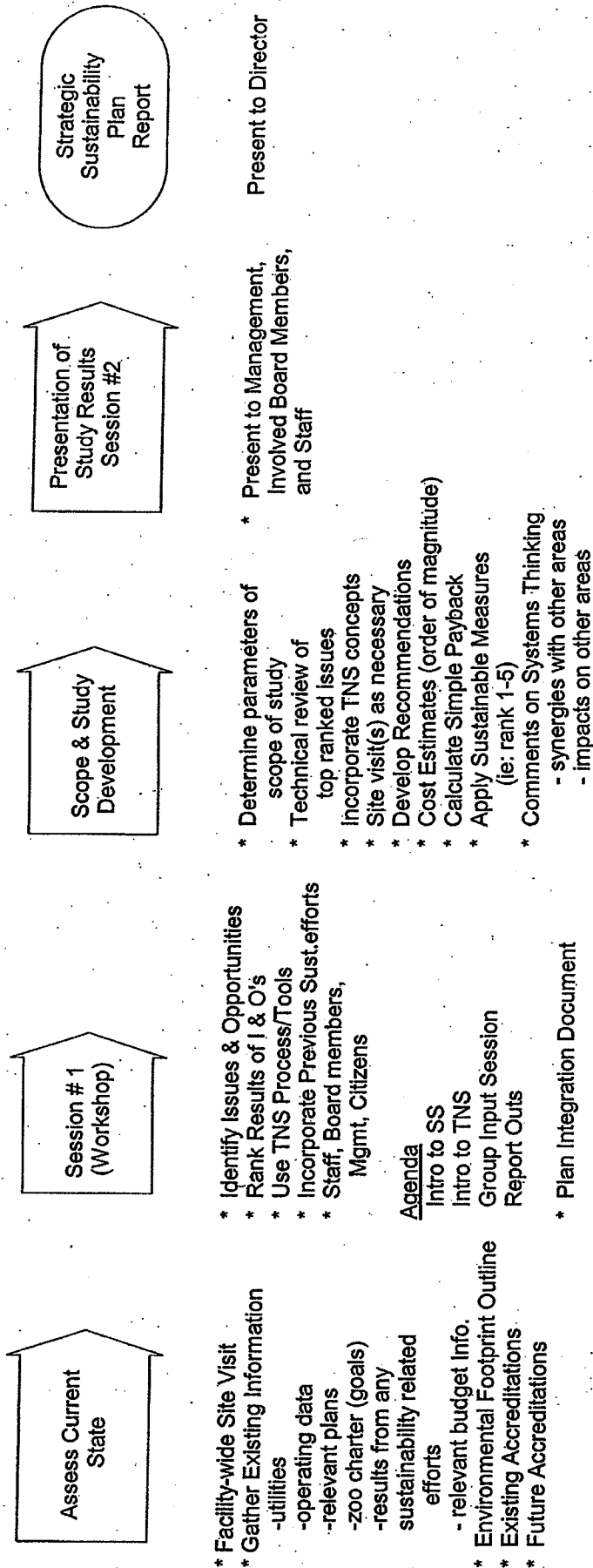
Periodically review all printed material for environmental message

F. Employee education

Develop innovative methods of informing staff how to make positive green choices, encouraging action

Significant Accomplishments

Strategic Sustainability Plan NEW Zoo Brown County, WI



ATTENDANCE

MONTH	2007	2008	2009
January	1,116	624	806
February	423	456	
March	8,966	5,879	
April	20,796	12,810	
May	38,119	37,908	
June	43,991	48,832	
July	41,367	49,316	
August	38,589	47,687	
September	21,531	16,974	
October	28,684	23,657	
November	2,530	3,222	
December	2,109	1,531	
TOTAL	251,201	248,908	806

MONTH	2007			2008			2009			2007			2008			2009		
	ADMISSIONS	DONATION BIN	TOTAL	ADMISSIONS	DONATION BIN	TOTAL	ADMISSIONS	DONATION BIN	TOTAL	ADMISSIONS	DONATION BIN	TOTAL	ADMISSIONS	DONATION BIN	TOTAL	ADMISSIONS	DONATION BIN	TOTAL
January	2,285.00	188.00	2,473.00	1,250.00	7.41	1,257.41				1,773.00	1,042.55	2,815.55						
February	609.00	25.00	634.00	991.00	41.00	1,032.00												
March	17,433.00	384.72	17,817.72	11,202.25	123.50	11,325.75												
April	48,465.79	480.42	48,946.21	32,309.50	199.01	32,508.51												
May	89,223.65	577.00	89,800.65	116,001.08	768.00	116,767.08												
June	89,051.25	781.07	89,832.32	109,245.17	897.13	110,142.30												
July	93,294.00	1,269.19	94,563.19	131,969.25	372.75	132,342.00												
August	76,362.15	456.75	76,818.90	136,314.66	917.00	137,231.66												
September	49,848.00	1,051.83	50,899.83	50,356.81	1,359.25	51,716.06												
October	23,830.00	180.50	24,010.50	29,118.75	590.96	29,879.71												
November	5,245.00	248.00	5,493.00	8,643.47	1,822.94	10,466.41												
December	4,302.00	365.50	4,667.50	4,298.11	1,306.82	5,605.03												
TOTAL	\$497,948.84	\$6,007.98	\$503,956.82	\$631,700.05	\$8,373.87	\$640,073.92				\$1,773.00	\$1,042.55	\$2,815.55				\$1,558.14	\$1,558.14	\$3,49

**NEW ZOO
GIFT SHOP, CONCESSIONS
ZOO PASS REVENUE**

**2009 REPORT
2007, 2008, 2009**

					2007	2008	2009
					PER	PER	PER
					CAP	CAP	CAP
GIFT SHOP	2007	2008	2009	(-)/(+)			
MONTH							
January	\$ 1,057.28	\$ 595.37	\$ 830.17	\$ 234.80	\$ 0.95	\$ 0.95	\$1.03
February	\$ 360.74	\$ 729.81			\$ 0.85	\$ 1.60	
March	\$ 9,630.08	\$ 5,757.22			\$ 1.07	\$ 0.98	
April	\$ 18,055.50	\$ 11,995.58			\$ 0.87	\$ 0.94	
May	\$ 37,708.56	\$ 38,492.16			\$ 0.99	\$ 1.02	
June	\$47,175.63	\$41,888.73			\$ 1.03	\$ 0.86	
July	\$ 43,480.04	\$ 49,126.63			\$ 1.05	\$ 1.00	
August	\$ 37,338.16	\$ 47,225.06			\$ 0.97	\$ 0.99	
September	\$ 16,935.84	\$ 13,785.69			\$ 0.79	\$ 0.81	
October	\$ 10,812.31	\$ 10,721.05			\$ 0.36	\$ 0.45	
November	\$ 1,705.64	\$ 2,416.52			\$ 0.67	\$ 0.75	
December	\$2,615.02	\$1,650.35			\$ 1.24	\$ 1.08	
TOTAL	\$226,874.80	\$224,384.17	\$ 830.17	\$ 234.80	\$ 0.90	\$ 0.95	\$ 1.03

					2007	2008	2009
					PER	PER	PER
					CAP	CAP	CAP
CONCESSIONS	2007	2008	2009	(-)/(+)			
MONTH							
January	\$ 729.43	\$ 504.56	\$ 589.33	\$ 84.77	0.65	0.81	0.73
February	\$ 238.15	\$ 519.75			0.56	1.14	
March	\$ 5,530.11	\$ 3,085.18			0.62	0.52	
April	\$ 14,162.21	\$ 9,874.56			0.68	0.77	
May	\$ 24,217.84	\$ 26,304.66			0.64	0.69	
June	\$35,845.68	\$39,309.12			0.78	0.80	
July	\$ 34,655.67	\$ 35,774.78			0.84	0.73	
August	\$ 31,121.00	\$ 38,943.79			0.81	0.82	
September	\$ 16,668.64	\$ 12,100.87			0.77	0.71	
October	\$ 18,351.34	\$ 17,378.85			0.62	0.73	
November	\$ 1,345.04	\$ 1,842.95			0.53	0.57	
December	\$ 1,189.93	\$ 1,730.81			0.56	1.13	
TOTAL	\$184,055.04	\$187,369.88	\$ 589.33	\$ 84.77	\$ 0.67	\$ 0.79	\$ 0.73

ZOO PASS				
MONTH	2007	2008	2009	(-)/(+)
January	\$ 2,209.00	\$1,389.00	\$ 1,827.00	\$ 438.00
February	\$ 976.00	\$ 1,353.00		
March	\$ 8,668.00	\$ 8,216.00		
April	\$ 13,989.00	\$ 21,320.00		
May	\$ 17,902.00	\$ 23,609.00		
June	\$16,416.00	\$18,958.00		
July	\$ 14,641.00	\$ 18,800.00		
August	\$ 7,013.00	\$ 11,732.00		
September	\$ 4,209.00	\$ 6,444.00		
October	\$ 2,641.00	\$ 5,022.00		
November	\$ 2,034.00	\$ 2,855.00		
December	\$ 4,568.00	\$ 5,115.00		
TOTAL	\$ 95,266.00	\$124,813.00	\$ 1,827.00	\$ 438.00

Gift Shop, Concessions and Admissions Revenue January 2009.xls

Weekday	Date	Gift Shop	Concessions	Admissions	Vending	Zoo Pass	Adopt/zoo	Donation	Misc	Special Event	Attend.	Temp/W
Thursday	1	42.45	21.33	86.00	12.32	-	-	-	-	-	35	26 2.4
Friday	2	22.70	31.55	175.00	31.28	54.00	-	66.30	-	-	59	11 1
Saturday	3	103.91	55.46	273.00	68.25	-	-	-	-	-	99	29 2
Sunday	4	8.47	7.24	46.00	5.69	-	-	-	-	-	20	32 2 ice
Monday	5	11.98	11.55	35.00	18.01	221.00	75.00	151.00	-	-	17	1.2
Tuesday	6	-	5.45	29.00	13.27	-	-	-	-	-	19	30 2
Wednesday	7	11.42	4.64	41.00	6.16	236.00	-	1.00	-	-	18	28 4
Thursday	8	8.99	7.05	51.00	22.99	113.00	-	2.25	-	-	14	22 1
Friday	9	-	8.53	37.00	5.92	-	-	-	-	-	13	16 2
Saturday	10	51.12	16.86	80.00	12.32	-	-	-	-	-	38	20 1
Sunday	11	1.50	24.49	162.00	35.55	54.00	25.00	-	-	-	43	19 1.2
Monday	12	28.00	12.35	8.00	3.79	59.00	-	-	-	-	69	17 2
Tuesday	13	-	3.55	-	11.37	-	50.00	-	-	-	1	6 1.2
Wednesday	14	44.97	10.72	5.00	0.95	-	-	-	-	-	7	8 1, bitter
Thursday	15	-	1.66	10.00	4.74	98.00	-	451.00	-	-	2	-2 1, bitter
Friday	16	14.98	6.26	14.00	11.37	113.00	25.00	-	-	-	4	-1 1, bitter
Saturday	17	-	4.98	-	3.79	-	-	-	-	-	6	15 2
Sunday	18	-	4.98	25.00	3.79	-	-	-	-	-	16	18 1.2
Monday	19	7.99	7.39	22.00	7.58	172.00	-	-	-	-	10	19 1.2
Tuesday	20	-	11.99	26.00	10.43	59.00	-	-	-	-	10	20 1
Wednesday	21	5.23	5.53	16.00	4.74	-	-	-	-	-	14	22 2
Thursday	22	50.95	19.35	34.00	8.53	59.00	325.00	-	-	-	24	24 1.2
Friday	23	41.38	152.34	70.00	19.43	-	-	-	-	-	46	27 1
Saturday	24	11.69	2.00	30.00	40.76	-	-	-	-	-	6	8 1
Sunday	25	-	15.59	44.00	35.07	59.00	-	-	-	-	16	7 1.2
Monday	26	85.43	2.71	-	1.90	-	-	-	-	-	2	8 1
Tuesday	27	-	12.35	10.00	5.69	-	-	-	-	-	4	10 1
Wednesday	28	-	10.80	-	1.90	-	25.00	-	-	-	5	16 1.2
Thursday	29	-	7.87	-	11.00	59.00	-	-	-	-	7	19 1
Friday	30	76.42	19.01	68.00	26.07	113.00	100.00	371.00	-	-	20	13 1
Saturday	31	200.59	83.75	376.00	56.87	147.00	-	-	-	-	162	32 1
Total		\$ 830.17	\$ 589.33	\$ 1,773.00	\$ 501.53	\$ 1,616.00	\$ 625.00	\$ 1,042.55	\$ -	\$ -	806	

Weather Key 1 = Sunny 2 = Overcast 3 = Rain 4 = Snow

BID TABULATION RECORD

PROJECT NAME: NEW ZOO MAYAN FOOD COURT

PROJECT # 1344

DUE DATE & TIME : FEBRUARY 3, 2009 BY 2:00 PM
OPENING DATE & TIME: FEBRUARY 3, 2009 AT 2:00 PM IN ROOM 200

CONTRACTOR	SINGLE PRIME BID	ALTERNATE #1	VOLUNTARY SUB	BID BOND	Y/N	ADDENDUM #1	ADDENDUM #2	ADDENDUM #3
The Selmer Co.	\$ 580,000.00	\$ 10,000.00	No	Yes		Yes	Yes	Yes
**See Below Note for Selmer Co.								
Howard Immel	\$ 577,229.00	\$ 14,987.00	No	Yes		Yes	Yes	Yes
DeLeers	\$ 549,804.00	\$ 12,216.00	Yes	Yes		Yes	Yes	Yes
Zeise	\$ 595,328.00	\$ 17,200.00	No	Yes		Yes	Yes	Yes
Boldt	\$ 549,000.00	\$ 22,350.00	No	Yes		Yes	Yes	Yes
Miron	\$ 615,325.00	\$ 18,868.00	No	Yes		Yes	Yes	Yes
Tycore	\$ 623,874.00	\$ 8,209.47	Yes	Yes		Yes	Yes	Yes
IEI	\$ 621,000.00	\$ 26,500.00	No	Yes		Yes	Yes	Yes
Milbach	\$ 569,350.00	\$ 10,128.00	No	Yes		Yes	Yes	Yes
SMC	\$ 596,810.00	\$ 13,890.00	No	Yes		Yes	Yes	Yes
All-Timate	\$ 571,753.00	\$ 11,484.00	No	Yes		Yes	Yes	Yes
RJM	\$ 565,600.00	\$ 12,100.00	No	Yes		Yes	Yes	Yes
Bayland Buildings	\$ 676,460.00	\$ 3,465.00	No	Yes		Yes	Yes	Yes
Valor Technologies	\$ 822,930.00	\$ 16,870.00	No	Yes		Yes	Yes	Yes
Corrigan's	\$ 649,530.00	\$ 23,450.00	Yes	Yes		Yes	Yes	Yes
RVT	DISQUALIFIED - Submitted information related to consulting services							
Note:								
** Written portion of Selmer bid for the single prime bid indicated price was \$508,000.00. The numerical price was indicated as \$580,000.00. Tara, representing Selmer was present at the bid opening and she indicated that the written word should have been eighty and not eight. She indicated that the correct bid price is \$580,000.00.								

**BROWN COUNTY, WISCONSIN
2009 CAPITAL IMPROVEMENTS BONDING PLAN
PROJECT REQUEST FORM**

DEPARTMENT: NEW Zoo

PROJECT TITLE: Mayan "Taste of the Tropics" Food Court

PROJECT TYPE: (check one)

- ☐ Equipment, construction or renovation essential to comply with mandated building, life safety, fire code or other physical plant standards.
- ☐ Equipment, construction or renovation essential to maintain current programs and services.
- ☐ Equipment, construction or renovation to enable the provision of newly mandated programs or services.
- ☐ Equipment, construction or renovation to support new or expanded programs or services which are not initiated in response to mandates.
- ☒ Equipment, construction or renovation to increase efficiency (e.g., improved productivity, energy conservation, etc.)

PROJECT DESCRIPTION:

(Attach additional sheets as needed and label as Attachment 1)

This proposed project requires bonding for the structural erection and outfitting of a themed Mayan Food Court building. The building is part of the overall NEW Zoo Master Plan and is a major component which will change the functional operation and visitor flow/experience at the facility. The concrete Mayan Food Court building will be situated in the center of the Zoo between the existing otter exhibit area and swan pond. Conceptual plans, completed by Cost of Wisconsin, outline a 6,240 sq ft. structure which will include seating for 150, a kitchen & storage area, walk in freezer & cooler, public restrooms, office area and outdoor courtyard. Within possibly five years, a Mayan rainforest exhibit building will be added for which funding has already been promised thru private donation. Plans and construction blueprints/documents were drawn up by Raasch and Associates which identify a 4,595 sq ft building.

RELATIONSHIP TO OTHER PROJECTS AND PLANS:

(Attach additional sheets as needed and label as Attachment 2)

This project is absolutely essential in continuing to pursue all revenue growth potential at the Zoo-particularly as it relates to maximizing our per capitas in the areas of Concessions and Gift Shop sales. We have sufficiently outgrown our Ernest Ehrbar Visitor Center which houses three major Zoo revenue generating areas now (Concessions, Gift Shop and Admission/point of entry to the entire facility.) Building the Mayan Food Court will inherently allow the existing Visitor Center to be utilized solely for the purpose of gift shop venue and point of entry and exit from the facility. Subsequently, all major activities (entry, dining, shopping & exiting) will have adequate, dedicated space to occur simultaneously at any given time-safely, conveniently and with the ambience which drives additional sales.

JUSTIFICATION AND ALTERNATIVES CONSIDERED:

(Attach additional sheets as needed and label as Attachment 3)

Given our continued growth in attendance/visitorship, we have simply outgrown the building we currently utilize. From a safety perspective alone (maximum capacity), we do not have a suitable arrangement to house all of the activities that presently occur at the Visitor Center. By building the Mayan Food Court, we will be able to realize increases in per caps in all areas as we will be able to offer an expanded menu and services (including catering and rental opportunities) as well as additional product and gift ware lines. This is all apart from adding value by way of improving the overall visitor 'experience'. Our present building is simply cramped. There are lines to get in which run into lines waiting for concessions. Other comparable-size Zoos average 2,723 sq feet dedicated to merchandise sales. It is not surprising that our present gift shop (618 sq ft) has been described as "busting at the seams". Presently, we can accommodate approximately 15-20 browsing patrons comfortably however with an average of 1350 visitors per day during our peak season, we need to do better. By moving concession sales to the Mayan Food Court, we would be able to expand our dedicated Gift Shop sales sq. footage to a much needed 3000 sq ft of the existing 4695 sq ft of the existing Visitor Center. The remaining 1695 sq ft would remain devoted to hallway, public restrooms, office area and accessible storage space for our product. AZA accreditation inspectors recently commented on our need to expand our gift shop facility and alternatives to accomplish this in any other fashion other than to move our concession area do not exist. After careful planning to make sure we addressed current and future needs, plans were developed by Raasch and Associates. Bids for general contractor were received on February 3, 2009 which were very competitive and identified the need for additional bonding of \$150,000 to complete construction. (B)

IMPACT OF THE PROJECT ON THE ANNUAL OPERATING BUDGET:

(Attach additional sheets as needed and label as Attachment 3)

The overall impact the corresponding changes will have on our annual operating budget are assuredly positive and remarkable. It is reasonable to predict that our per caps could be easily be increased by \$1 in both Concession sales and Gift Shop revenue if this project is seen thru to fruition. According to the AZA 'State of the Industry' Operational Survey for 2006, comparable Zoos to the NEW Zoo average \$1.53 Foods Per Capita and \$1.97 Merchandise Per Capita. These increases are definitely within our reach with this structural addition of the Mayan Food Court building. The operational impact to the annual budget, should these predictable increases be realized, would amount to \$500,000 in one fiscal year-thus, offsetting 84% of the entire cost of the project within 12 months.

ANTICIPATED PROJECT COSTS AND SOURCES OF FUNDS:

	BOND ISSUE YEAR				
	2008	2009	2010	2011	2012
CAPITAL COSTS					
Planning, Design, Engineering	\$26,885	0	0	0	0
Land Purchase	0	0	0	0	0
Construction	\$423,115	\$150,000	0	0	0
Equipment	\$150,000	0	0	0	0
Other	0	0	0	0	0
Total Costs (Calculated by Administration)					

PROJECT FUNDS					
Current Revenue	0	0	0	0	0
G.O. Bond or Notes	0	0	0	0	0
Revenue Bonds	0	0	0	0	0
Reserve Fund	0	0	0	0	0
State Aids	0	0	0	0	0
Other (specify)	0	0	0	0	0
Total Funds (Calculated by Administration)					

METHOD OF DEBT SERVICE:

☒ Operating Revenues

☐ Tax Levy

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A meeting was held on **January 15, 2009 at 6:00 p.m.** in the **Meeting Rooms** at the **Brown County Central Library, 515 Pine Street, Green Bay, WI**

PRESENT: TERRY WATERMOLEN, DENISE BELLMORE, CARLA BUBOLTZ, JOHN HICKEY, PAUL KEGEL, KATHY PLETCHER, PAUL SCHIERL, TONY THEISEN

EXCUSED: KIM LA PLANTE

ALSO PRESENT: LYNN STAINBROOK, MARY RYAN, LORI DENAULT, SUE LAGERMAN (staff)

President Terry Watermolen called the meeting to order at 6:00 p.m.

APPROVAL/MODIFY AGENDA

There were no modifications to the agenda. Motion by Kegel, seconded by Theisen, to approve the agenda. Motion carried.

MINUTES, BILLS AND COMMUNICATIONS

There being no changes or modifications, the December, 2008 meeting minutes stand approved.

There being no changes or modifications, the January 13, 2009 meeting minutes stand approved.

Lori Denault reported that the bills did not contain any out of the ordinary expenses.

A letter that was sent to County Board Supervisors thanking them for their support during the budget was passed around. The Library Board received a note accompanying a donation for the Kress Family Branch. Terry also mentioned the complimentary notes received by the branches from patrons.

OPEN FORUM FOR THE PUBLIC

There were no members of the public present.

NOMINATING COMMITTEE REPORT/ANNUAL ELECTION OF OFFICERS

John Hickey and Denise Bellmore reported that all current officers agreed to serve another term. Motion by Hickey recommending that the following serve another term: Terry Watermolen as President; Kathy Pletcher as Vice-President; John Hickey as Secretary; and Paul Schierl as Financial Secretary; seconded by Theisen. Additional nominations were called for twice. There were no other nominations. Motion carried unanimously.

FACILITIES REPORT

The roof at the Kress Family Library has suffered wind damage. It is no longer under warranty. A reputable company will be hired to fix it. Lynn shared the heating bill from the Ashwaubenon Branch. Since the installation of the new HVAC system, the library has seen a savings of nearly 50% in energy and cost. Other completed projects include the installation of handicap doors at the Weyers-Hilliard, Ashwaubenon and Southwest branches.

ACCOUNTANT'S REPORT

The November financial report was presented by Lori Denault. The December report may not be available until March because the County has not completed all of the 2008 entries.. Motion by Pletcher, seconded by Buboltz to accept the November financial report. Motion carried.

Motion by Hickey, seconded by Buboltz, to accept the Gifts, Grants and Donations as follows:

Gifts & Donations

GGBCF/Wrightstown Area Library Committee	250.00	Wri. Materials
Rhoda Esson	500.00	Large Print Materials
Lisa Sanderfoot	100.00	Kress Materials
Banaszynski Family-In Memory of Ethel Banaszynski	400.00	Pulaski Materials
Friends of the Brown County Library	547.39	Kress Storytime Props
Friends of the Brown County Library	31.48	Kress Easel Message Bd.
Friends of the Brown County Library	62.11	Popcorn & Supplies
Friends of the Brown County Library	(1,673.92)	Duplicate Payment

BCL Foundation-In Memory of Caleb Chapel	183.71	Kress Summer Reading
Patrick & Patti Doughman	100.00	Pulaski Materials
Rob Wetak	12.00	Library Improvements
James & Margo Duffy	686.00	Kress Materials
Ann Kapitz	250.00	SW Library Improvements
Greater Green Bay Community Foundation/Hogan	200.00	Multicultural Needs
Dennis Keyzer	50.00	Library Improvements
Brian Powers	50.00	Children's Materials
Banaszynski Family-In Memory of Ethel Banaszynski	500.00	Pulaski Materials
Bay Care Clinic Foundation/Dr. & Mrs. Sorrells	500.00	SW Summer Reading Prog.
Michael Baenen	75.00	Library Improvements
Michael & Susan Smullen	1,000.00	Kress Materials
Dr. Paul & Cathy Polzin	50.00	Denmark Materials
John Bettinger - In Memory of June and Ivyl	25.00	DVD Materials
Joan Barr & Linda Krout	100.00	Young Adult Materials
Ashwaubenon	76.94	Donation Box
Bookmobile	4.14	Donation Box
East	93.99	Donation Box
Weyers/Hilliard	73.25	Donation Box
Central Circulation	121.96	Donation Box
Kress	43.43	Donation Box
Adult Services	16.53	Donation Box
Pulaski	47.78	Donation Box
Southwest	29.90	Donation Box
Wrightstown	18.13	Donation Box
Total Donations	\$ 4,524.82	

Federal & State Grants

Century Tel	\$ 388.92	E-Rate Funds
AT&T	492.34	E-Rate Funds
Nicolet Federated Library System	3,409.23	Collection Development
Nicolet Federated Library System	1,285.91	Continuing Education
Nicolet Federated Library System	3,000.00	Library Services Grant
Total Grants	\$ 8,576.40	

Motion carried.

CARRYOVER FUNDS

The carryover notice that will be sent to County Administration indicating the intent of carrying over 2008 funds to 2009 was distributed. An updated, itemized report of 2008 carryover funds and outstanding projects was distributed and reviewed. Lynn reported that at the time when she was negotiating the NFLS lease that Mark Merrifield inquired about the library replacing the carpet in two areas of the NFLS offices. While this is not expressly stated in the lease as the responsibility of the landlord, the Board discussed replacing the carpeting as a goodwill gesture. After consideration, **motion** by Schierl, seconded by Pletcher, to offer to pay 50% of the expenses related to re-carpeting the NFLS staff workroom (est. \$2,510) and Interloan office (est. \$4195), in an amount not to exceed \$3100, noting that this a goodwill gesture; this action is not setting a precedent and this offer will expire in 4 months. **Motion carried.** Carla questioned what line item would be affected. Lynn replied that the Books, Periodicals and Subscriptions line item would be reduced.

Motion by Schierl, seconded by Pletcher, to approve the notification of budget carryover. **Motion carried unanimously.**

John Hickey was excused from the meeting at 6:55 p.m.

Motion by Buboltz, seconded Pletcher to approve the preliminary carryover budget detail with the change discussed. **Motion carried.**

NICOLET FEDERATED LIBRARY SYSTEM

- a. **Monthly Update** Information was distributed regarding Library Legislative Day in Madison on February 3, 2009. The Board was encouraged to attend as it is a good opportunity to speak, one-to-one with state legislators. NFLS Trustee Day is scheduled for May 9 and will be held at the Weidner Center and is a good networking opportunity.

Denise reported that the Board voted on new officers. Kay Krall (Florence) is the new President, Denise Bellmore was elected as Vice-President, John Hickey as Treasurer, Cheryl Maxwell (Marinette) as Secretary and Ken Harter as a Member at Large. Anderson, Tackman & Co. will be performing NFLS' payroll functions. The Executive Committee will serve as an audit committee to review the annual audit.

Terry commented that the working relationship with NFLS continues to improve and Denise agreed that a change in attitude toward Brown County is evident among the entire board.

Tony Theisen was excused from the meeting at 7:05 p.m.

b. Resource Library Agreement

Lynn reported that the agreement language is still being worked on so a final contract is not ready but the dollar amounts have been agreed upon. Terry mentioned that the progress that has been made on finalizing the RLA is commendable.

OWLSnet

Good questions were asked by Ed & Rec Committee members when OWLSnet information was presented. Jesse Brunette was assigned to work with the library on the contract. There hasn't been any further action on the contract. Rick Krumwiede hopes to start on updating the contract next week. Ed & Rec. questioned procedures and wondered if the financial commitment would have to go through the regular channels. Lynn stated that she checked with the state and the answer was that it didn't because this is a membership and one of the benefits of membership is the automation system. (No bidding or RFPs required).

PRESIDENT'S REPORT

Terry thanked the Board for recommending his continuance as President of the Board, expressed his appreciation to the Board for their dedication, and also thanked library administrative staff for the work they do.

DIRECTOR'S REPORT

Lynn distributed her report of meetings and activities for the last month. 2008 circulation statistics show a 2.55% increase overall. Central Library alone had a 5.63 % increase. Lynn appeared on the FOX-11 morning show regarding library use in poor economic times.

The Space Needs Analysis was presented to two different groups and copies of the report were shared. Both presentations were intended to be informative and were well-received. Per Bill Dowell, a bonding opportunity for this project may not exist until the 2011 budget but he agreed that the process to obtain the engineering assessment should be kept moving forward in the 2009 bonding process.

NFLS hosts its other member library web sites. BCL is considering joining that network (at no cost) because the county's new web format isn't the best for the library. New web formats and content management systems are being looked into to. Lynn would like to ask the Friends to pay for a consultation from a web designer. Mary Braun, staff, would maintain the web site.

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

None.

ADJOURNMENT

Motion by Buboltz, seconded by Bellmore to adjourn the meeting. **Motion carried.** The meeting adjourned at 7:30 p.m.

NEXT REGULAR MEETING

February 19, 2009
Central Library Board Room
6:00 p.m.

Respectfully submitted,
John Hickey, Secretary
Sue Lagerman, Recording Secretary

1a

BOARD OF SUPERVISORS

Brown County



5b

BROWN COUNTY
BOARD OF SUPERVISORS
GREEN BAY, WISCONSIN

Meeting Date:

2.18.09

Agenda No.:

Park Ed & Rec

Motion from the Floor

I make the following motion:

Request by Jane Hanson to
consider changing a portion of
Panpeen Park into a
"Childrens Memorial Caroline Park"

Signed:

Kelly Palmer

District No.

12

(Please deliver to County Clerk after motion is made for recording into minutes.)

BOARD OF SUPERVISORS

Brown County



5d

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

GUY ZIMA, Chair
MARY SCRAY, Vice Chair

ADDITIONS TO BROWN COUNTY BOARD OF SUPERVISORS AGENDA

Wednesday, February 18, 2009 at 7:00 p.m., Legislative Room #203, City Hall, 100 North Jefferson Street

Late Communications:

#5ai Communication from Lynn Austin, et al. re: Request for Federal History Grant.

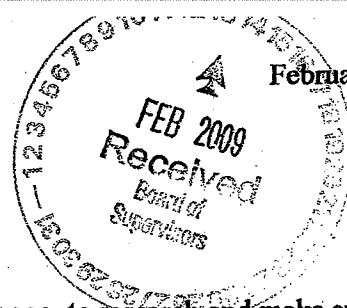
Ed & Rec

News media notified by fax 2/16/09

Board of Supervisors notified by email 2/16/09 and placing on desk at County Board meeting 2/18/09

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February 13, 2009



Dear Brown County Board and County Board Chairman,

I am writing to request your assistance with a project that began two years ago, to research and make available to the public the very significant early history of the lands that later became known as Brown County. An informal committee has been formed to do extensive research and some incredible discoveries have already been uncovered. The focus of our time period is the 1600's through the end of the War of 1812. At this period in time the County of Brown was part of the Illinois Territory, and consisted of the entire Eastern half of what was later to become the State of Wisconsin and a portion of the Upper Peninsula of Michigan.

During this time period, our County was home to at least 8 different Indian Tribes. We have the second oldest community established by the Europeans in all of the Northwest Territories surpassed only by Sault St. Marie. We have the oldest documented cemetery in the State of Wisconsin between the area of Washington and Jefferson, in the Crooks and Chicago Streets area (under buildings and a tavern!). There was a very famous war between the Sauk Indians and the French in 1733 in which many of the ancestors of current Brown County residents died, among them several French Noblemen, buried in this same downtown cemetery. This Sauk Fort appears on historic maps as being on the site where the Port Plaza Mall now exists. These are just a few of the many awesome events of our history that remain unknown to most in North America.

The Federal Government is currently offering Grants to Organizations to make this kind of history available to the public, and our Committee would request that the County Board help us acquire one of these grants so as to:

- Put up a Website posting our research findings, which includes Cultural, Historical, and Genealogical data, especially focusing on the earliest French and Indian families, who they were and where they came from.
- Possibly, in time, have a memorial or memorials set up to commemorate some of our most historic places and events.
- Once we have the public's interest generated, to possibly have an educational French and Indian festival commemorating this time period, with tours of the various historic sites.

I hope you will find this project possessing enough merit to warrant your assistance in acquiring this Federal grant.

Our Committee members are:

Dr. Robert Hall, Professor Emeritus Department of Anthropology, University of Illinois at Chicago
Cathy Lindsay Williquette, Brown County Register of Deeds
Richard Derozier
Glenn Gardipee
Lynn Austin

Thank You for your consideration,
Sincerely,

Lynn Austin, Secretary

**EDUCATION, CULTURE, & RECREATION DIVISION
2008 TO 2009 CARRYOVER FUNDS**

<u>DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>PURPOSE</u>	<u>AMOUNT APPROVED BY COUNTY BOARD</u>	
			<u>REQUESTED</u>	<u>COMMITTEE</u>
<u>Library</u>				
All Accounts	10-5000-500000	Unspent Funds	All Funds *	
			All Funds	
<u>Library Coin-Ops</u>				
Computer Software	20-5082-500339	Print Management/E Commerce Software	8,960	
Outlay	20-5082-509010	Print Management Payment Machine	5,950	
			14,910	
<u>Parks</u>				
Outlay	10-6201-509050	Dog Park Development	10,000	
<u>Boat Landing</u>				
Outlay - Other	20-6281-509050	Wrightstown Boat Launch Dredging	29,100	
Outlay - Other	20-6281-509050	Wrightstown Parking Lot Expansion	20,000	
Outlay - Other	20-6281-509050	Suamico Boat Launch Renovation	48,000	
			97,100	
<u>Rails to Trails</u>				
Outlay - Other	20-6285-509050	Fox River Trail Pavement Expansion	112,031	
<u>Park Trust</u>				
Outlay - Other	82-6287-509050	Fox River Trail Interpretive Signage	17,000	
<u>NEW Zoo</u>				
Printing	60-6250-500304	Printing	500	
Supplies & Expense	60-6250-500302	Billboard Costs	5,600	
Equipment Repairs & Maintenance	60-6250-500307	Radio Repair/Replacement	1,000	
Grounds Maintenance	60-6250-500310	Asphalt Repairs and Fencing	6,000	
Travel	60-6250-500401	Travel costs for AZA training	300	
			13,400	

* Library will provide detail of the line item increases when final numbers are available

Approved by the County Executive

Andy Wang

Signature

Date

12/23/09

60/60/60/60
12/23/09

PLEASE NOTE: These are the available funds at this time. They may be changed for any audit or adjusting entries.

DEPARTMENT OF ADMINISTRATION

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

LYNN A. VANDEN LANGENBERG

PHONE (920) 448-4037 FAX (920) 448-4036 WEB: www.co.brown.wi.us

DIRECTOR

February 17, 2009

TO: Committees and Board of Supervisors

FROM: Lynn A. Vanden Langenberg, *Lynn* Director of Administration

SUBJECT: 2009 Project Resolutions and Financing

The bond financing process requires two separate approvals: 1.) Initial Resolution Authorizing General Obligation Bonds 2.) approval of debt issue.

The following projects are recommended to be funded with Bonding:

Committee	Project	Amount
Administration	Administration (IS) – Infrastructure Fiber optics (additional amount) Voice over internet protocol County-wide video sound recorder Disaster recovery Library integrated software upgrade	\$ 2,160,000
Administration	Facilities – Building System Improvements Central library facility improvements Clerk of courts offices Courthouse hearing rooms	\$ 660,000
Ed & Rec	Zoo – Mayan Food Court, Ticket Booth (addition to the previous amount approved)	\$ 150,000
Planning, Transportation & Development	Highway Projects	\$ 6,645,000
Public Safety	Communications – Building (additional amount)	\$ 1,370,000
Public Safety	Communications – Upgrades CAD Radio – Phase I	\$ 1,925,000
	TOTAL	\$12,910,000

The resolution requesting approval for the 2009 projects requires the Committees and Board of Supervisors approval. Please reference pages 287 – 309 in the 2009 Proposed Budget Book for further detail descriptions for each of the 2009 projects. When referencing these pages please remember that subsequent changes have been made at the Committees and Board. These changes in the proposed budget include the additional of two IS projects (Countywide video

sound recorder \$300,000 and Disaster recovery \$350,000; the deletion of highway projects (#11 Highway D; #13 Highway M; # 20 EB reconditioning) which have been funded with additional state roads revenue. Additionally Highway #7 Highway GV is not recommended for bond financing at this time. The NEW Zoo Mayan Food Court has been bid and an additional \$150,000 (non-levy) is needed to complete this project.

Brown County's financial advisor PFM will be providing a presentation on the 2009 financing plan. The financing plan will include a strategy to maximize benefits to Brown County with the recent changes in borrowing and considers the future borrowing needs.

The financing process is a multiple step process. After the Committees and Board of Supervisors approve the project resolutions, the funding of these projects will be advertised by PFM. The actual financing will include the 2009 projects plus funding from projects approved in 2007 and 2008, but not fully financed in prior years.

The financing will be presented at the May 20th Board of Supervisors meeting for approval. Due to the lag in approval and actual receipt of funds, the resolution includes a provision to borrow from the general fund until funds are received from the sale of the bond. If the project resolutions are approved as presented, the financing will consist of the following amounts:

BOND ISSUE:

	<u>Approved</u>	<u>2007/2008 Financed</u>	<u>2009</u>
<u>Financing</u>			
Fiber Optics project	\$ 3,100,000	\$ 1,885,000	\$ 1,215,000 A
2009 Project Resolution			<u>\$ 12,910,000</u>
		BOND FINANCING	\$ 14,125,000

A: The Fiber Optics project is a 3 year project. The financing for this project will occur as follows:

2007	\$ 400,000
2008	\$1,485,000
2009	<u>\$1,215,000</u>
	\$3,100,000

Please contact me (448-4035) with questions you may have regarding the project resolutions or the planned financing. Thank you.

cc: Tom Hinz, County Executive

March 18, 2009

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

INITIAL RESOLUTIONS AUTHORIZING THE ISSUANCE OF NOT TO EXCEED
\$12,910,000 CORPORATE PURPOSE GENERAL OBLIGATION BONDS OF
BROWN COUNTY, WISCONSIN IN ONE OR MORE SERIES AT ONE OR MORE
TIMES

Initial Resolution Authorizing
General Obligation Bonds
In an Amount Not to Exceed
\$2,160,000

BE IT RESOLVED by the County Board of Supervisors of Brown County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Bonds in an amount not to exceed \$2,160,000 for the purpose of paying the cost of information systems infrastructure, including an additional amount for fiber optics, voice over internet protocol infrastructure, county-wide video sound recorder system, disaster recovery and library integrated software upgrade.

BE IT FURTHER RESOLVED, by the Board of Supervisors of Brown County, Wisconsin, that change orders in excess of \$10,000 or 25% of the contract price, whichever is less, for such information systems infrastructure shall be submitted to the appropriate oversight committee of the Board of Supervisors of Brown County for prior approval.

Initial Resolution Authorizing
General Obligation Bonds
In an Amount Not to Exceed
\$660,000

BE IT RESOLVED by the County Board of Supervisors of Brown County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Bonds in an amount not to exceed \$660,000 for the purpose of paying the cost of building systems improvements, including central library facility improvements, clerk of courts offices and courthouse hearing rooms.

BE IT FURTHER RESOLVED, by the Board of Supervisors of Brown County, Wisconsin, that change orders in excess of \$10,000 or 25% of the contract price, whichever is less, for such building system improvements shall be submitted to the appropriate oversight committee of the Board of Supervisors of Brown County for prior approval.

Initial Resolution Authorizing
General Obligation Bonds
In an Amount Not to Exceed
\$6,645,000

BE IT RESOLVED, by the County Board of Supervisors of Brown County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Bonds in an amount not to exceed \$6,645,000 for the purpose of paying the cost of highway improvements including the CTH "AAA" (Oneida Street) New Bridge Structure, CTH "NN", CTH "KK", CTH "X", CTH "KB", CTH "G" (Fernando Drive), CTH "V" (East Mason Street), CTH "V" (Lime Kiln Road Reconstruction), CTH "V" (Lime Kiln Road Reconditioning), and CTH "EB" (Cardinal Lane at Woodale Avenue roundabout).

BE IT FURTHER RESOLVED, by the Board of Supervisors of Brown County, Wisconsin, that change orders in excess of \$10,000 or 25% of the contract price, whichever is less, for such construction shall be submitted to the appropriate oversight committee of the Board of Supervisors of Brown County for prior approval.

Initial Resolution Authorizing
General Obligation Bonds
In an Amount Not to Exceed
\$1,370,000

BE IT RESOLVED by the County Board of Supervisors of Brown County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Bonds in an amount not to exceed \$1,370,000 for the purpose of paying the costs of constructing and equipping the public safety building, which are in addition to the amount previously authorized.

BE IT FURTHER RESOLVED, by the Board of Supervisors of Brown County, Wisconsin, that change orders in excess of \$10,000 or 25% of the contract price, whichever is less, for such construction shall be submitted to the appropriate oversight committee of the Board of Supervisors of Brown County for prior approval.

Initial Resolution Authorizing
General Obligation Bonds
In an Amount Not to Exceed
\$1,925,000

BE IT RESOLVED by the County Board of Supervisors of Brown County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Bonds in an amount not to exceed \$1,925,000 for the purpose of paying the costs of upgrading the emergency communications (911) system, including CAD upgrade and Radio – Phase I.

Initial Resolution Authorizing
General Obligation Bonds
In an Amount Not to Exceed
\$150,000

200 { BE IT RESOLVED by the County Board of Supervisors of Brown County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Bonds in an amount not to exceed \$150,000 for the purpose of paying the cost of a constructing a Mayan Food Court and ticket booth at the County Zoo, which is in addition to the amount previously authorized.

BE IT FURTHER RESOLVED, by the Board of Supervisors of Brown County, Wisconsin, that change orders in excess of \$10,000 or 25% of the contract price, whichever is less, for such construction shall be submitted to the appropriate oversight committee of the Board of Supervisors of Brown County for prior approval.

Reimbursement Resolution

BE IT RESOLVED by the County Board of Supervisors of Brown County, Wisconsin, that the County shall make expenditures as needed from its funds on hand to pay the costs of the above-approved projects until bond proceeds which may be issued in the maximum principal amounts for each of such projects become available. The County hereby officially declares its intent under Treasury Regulation Section 1.150-2 to reimburse said expenditures with proceeds of the bonds.

Adopted: March 18, 2009

Respectfully submitted,

BROWN COUNTY BOARD OF SUPERVISORS
EXECUTIVE COMMITTEE
EDUCATION AND RECREATION
COMMITTEE
ADMINISTRATION COMMITTEE
PUBLIC SAFETY COMMITTEE
PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE

APPROVED BY:

Thomas J. Hinz
Brown County Executive

Date Signed:

ZOO MONTHLY ACTIVITY REPORT

For February 2009

1. Visitor Center Operations Report (attached)
2. FOX 11 weekly Television programs

Donor meeting with Vande Hey Company, Inc. for a sustainable zoo landscape plan held on 2-10-09 & follow-up meeting held on 2-24-09

Attended County Sustainable Building subcommittee meeting on 2-17-09

Attended Zoo Society meeting on 2-16-09.

Donor meeting held with Schneider National Inc. for future Conservation/Education Building support/sponsorship held on 2-26-09

Meeting held with FOX 11 regarding a collaborative podcasting project held on 2-20-09

Continued work on Zoo Sustainability initiative with Foth gathering facility assessment information
3. Curator Report (attached)
4. Education/Volunteer report (attached)

NEW ZOO
ADMISSIONS REVENUE ATTENDANCE
2008 REPORT
2006, 2007, 2008

ATTENDANCE

MONTH	2007	2008	2009
January	1,116	624	806
February	423	456	
March	8,966	5,879	
April	20,796	12,810	
May	38,119	37,908	
June	45,991	48,832	
July	41,367	49,316	
August	38,589	47,697	
September	21,531	16,974	
October	29,664	23,657	
November	2,530	3,222	
December	2,109	1,531	
TOTAL	251,201	248,906	806

ADMISSION & DONATIONS

MONTH	2007			2008			2009			2007			2008			2009		
	ADMISSIONS	DONATION	TOTAL	ADMISSIONS	DONATION	TOTAL	ADMISSIONS	DONATION	TOTAL	ADMISSIONS	DONATION	TOTAL	ADMISSIONS	DONATION	TOTAL	ADMISSIONS	DONATION	TOTAL
January	2,285.00	188.00	2,473.00	1,250.00	7.41	1,257.41	1,773.00	1,042.55	2,815.55	1,773.00	1,042.55	2,815.55	1,773.00	1,042.55	2,815.55	1,773.00	1,042.55	2,815.55
February	609.00	25.00	634.00	991.00	41.00	1,032.00												
March	17,433.00	384.72	17,817.72	11,202.25	123.50	11,325.75												
April	46,465.79	480.42	46,946.21	32,309.50	199.01	32,508.51												
May	89,223.65	577.00	89,800.65	116,001.08	766.00	116,767.08												
June	89,051.25	781.07	89,832.32	109,245.17	897.13	110,142.30												
July	93,294.00	1,269.19	94,563.19	131,969.25	372.75	132,342.00												
August	76,362.15	456.75	76,818.90	136,314.66	917.00	137,231.66												
September	49,848.00	1,051.83	50,899.83	50,356.81	1,359.25	51,716.06												
October	23,830.00	180.50	24,010.50	29,118.75	560.96	29,679.71												
November	5,245.00	248.00	5,493.00	8,643.47	1,822.94	10,466.41												
December	4,302.00	365.50	4,667.50	4,298.11	1,306.92	5,605.03												
TOTAL	\$497,948.84	\$6,007.98	\$503,956.82	\$631,700.05	\$8,373.87	\$640,073.92	\$1,773.00	\$1,042.55	\$2,815.55	\$1,773.00	\$1,042.55	\$2,815.55	\$1,773.00	\$1,042.55	\$2,815.55	\$1,558.14	\$1.96	\$3.49

bai

**NEW ZOO
GIFT SHOP, CONCESSIONS
ZOO PASS REVENUE**

**2009 REPORT
2007, 2008, 2009**

GIFT SHOP MONTH	2007	2008	2009	(-)/(+)	2007	2008	2009
					PER CAP	PER CAP	PER CAP
January	\$ 1,057.28	\$ 595.37	\$ 830.17	\$ 234.80	\$ 0.95	\$ 0.95	\$1.03
February	\$ 360.74	\$ 729.81			\$ 0.85	\$ 1.60	
March	\$ 9,630.08	\$ 5,757.22			\$ 1.07	\$ 0.98	
April	\$ 18,055.50	\$ 11,995.58			\$ 0.87	\$ 0.94	
May	\$ 37,708.56	\$ 38,492.16			\$ 0.99	\$ 1.02	
June	\$47,175.63	\$41,888.73			\$ 1.03	\$ 0.86	
July	\$ 43,480.04	\$ 49,126.63			\$ 1.05	\$ 1.00	
August	\$ 37,338.16	\$ 47,225.06			\$ 0.97	\$ 0.99	
September	\$ 16,935.84	\$ 13,785.69			\$ 0.79	\$ 0.81	
October	\$ 10,812.31	\$ 10,721.05			\$ 0.36	\$ 0.45	
November	\$ 1,705.64	\$ 2,416.52			\$ 0.67	\$ 0.75	
December	\$2,615.02	\$1,650.35			\$ 1.24	\$ 1.08	
TOTAL	\$ 226,874.80	\$ 224,384.17	\$ 830.17	\$ 234.80	\$ 0.90	\$ 0.95	\$ 1.03

CONCESSIONS MONTH	2007	2008	2009	(-)/(+)	2007	2008	2009
					PER CAP	PER CAP	PER CAP
January	\$ 729.43	\$ 504.56	\$ 589.33	\$ 84.77	0.65	0.81	0.73
February	\$ 238.15	\$ 519.75			0.56	1.14	
March	\$ 5,530.11	\$ 3,085.18			0.62	0.52	
April	\$ 14,162.21	\$ 9,874.56			0.68	0.77	
May	\$ 24,217.84	\$ 26,304.66			0.64	0.69	
June	\$35,845.68	\$39,309.12			0.78	0.80	
July	\$ 34,655.67	\$ 35,774.78			0.84	0.73	
August	\$ 31,121.00	\$ 38,943.79			0.81	0.82	
September	\$ 16,668.64	\$ 12,100.87			0.77	0.71	
October	\$ 18,351.34	\$ 17,378.85			0.62	0.73	
November	\$ 1,345.04	\$ 1,842.95			0.53	0.57	
December	\$ 1,189.93	\$ 1,730.81			0.56	1.13	
TOTAL	\$ 184,055.04	\$ 187,369.88	\$ 589.33	\$ 84.77	\$ 0.67	\$ 0.79	\$ 0.73

ZOO PASS				
MONTH	2007	2008	2009	(-)/(+)
January	\$ 2,209.00	\$1,389.00	\$ 1,827.00	\$ 438.00
February	\$ 976.00	\$ 1,353.00		
March	\$ 8,668.00	\$ 8,216.00		
April	\$ 13,989.00	\$ 21,320.00		
May	\$ 17,902.00	\$ 23,609.00		
June	\$16,416.00	\$18,958.00		
July	\$ 14,641.00	\$ 18,800.00		
August	\$ 7,013.00	\$ 11,732.00		
September	\$ 4,209.00	\$ 6,444.00		
October	\$ 2,641.00	\$ 5,022.00		
November	\$ 2,034.00	\$ 2,855.00		
December	\$ 4,568.00	\$ 5,115.00		
TOTAL	\$ 95,266.00	\$ 124,813.00	\$ 1,827.00	\$ 438.00

Animal Collection Report

February 2009

Our 10 year old wallaby Hanna, became suddenly ill early this month. Blood tests showed severe renal failure and attempts to improve her condition by administering copious fluids did not seem to improve her situation. On 2/11/09, when it was clear that she was in pain and very unlikely to improve, she was humanely euthanized. Necropsy revealed kidney anomalies but we are still awaiting lab results to determine the underlying cause of her condition.

3 month old lion cubs Asani, Akeelah and Jamela have been spending time on exhibit with their mother Ajia this month. On 2/12/08, the cubs spent their first introductory session with their father. Shambe behaved very well towards the cubs as they did everything they could to push his boundaries! When we have confidence that short intro sessions are progressing well, we will be able to have the entire lion pride on exhibit together daily. Although the lion SSP has not yet made final recommendations for the upcoming year, we expect that the young lions will remain with their parents for at least a full year.

The 6 month old lions Masamba and Mandisa successfully made the journey to their new home at the Naples Zoo in Florida earlier this month. The cubs were relaxed during the drive and happy to explore their new surroundings upon arrival. Naples Zoo staff are thrilled to finally be involved with the Lion Species Survival Plan (they had been on a waiting list to exhibit SSP lions for quite some time) and report that the cats are adjusting well.

Spring is approaching – the Prairie Dogs have emerged from hibernation and the Emus are laying eggs!

WI. Dept of Agriculture, Trade and Consumer Protection has issued the renewal of our Farm-Raised Deer Keeper Registration for 2009.

Annual reports for the Wisconsin Dept of Agriculture Chronic Wasting Disease Status Program have been submitted. We have been participating in this program since 2002. Additionally, the annual AZA Contraceptive Survey has been completed. AZA scientists track information from accredited zoos to analyze and better understand reproductive trends.

Zookeepers took a series of beak measurement on all of our penguins in order to contribute data to a research project being conducted to help African Penguins in the wild. The African Penguin Species Survival Program leaders asked AZA zoos to assist with this valuable project. Researchers hope to be able to determine the sex of wild penguins without using invasive techniques (like drawing blood). In general, male penguins have differently proportioned beaks than females. The huge information base easily provided by zoos establishes enough data to make statistically relevant determinations of the sex of wild birds

NEW ZOO

Brown County

4418 REFORESTATION ROAD
GREEN BAY, WISCONSIN 54313

PHONE (920) 434-7841 ext. 102 FAX (920) 434-4162
E-MAIL HOOYMAN_BJ@CO.BROWN.WI.US



BRAD J. HOOYMAN

EDUCATION/VOLUNTEER COORDINATOR

NORTHEASTERN WISCONSIN ZOO EDUCATION AND VOLUNTEER PROGRAMS REPORT February 2009

January 27, 2009 to February 24, 2009

Volunteer Hours

Giraffe	147 Hours
Roving w/Animals	18 Hours
Husbandry	134 Hours
Visitor Center	15 Hours
General	<u>31 Hours</u>
Total Volunteer Hours	345Hours

Education

Zoomobile to Valley View Elementary (1/27/09) - \$150.00
Zoomobile to YMCA Fox Cities (2/16/09) - \$250.00
Zoomobile to Eisenhower School (2/19/09) - \$150.00
Zoomobile to Webster School (2-24-09) - \$200.00

Spring Forward Event on Saturday, March 7, 2009, at the NEW Zoo.

Met with Boy Scouts to create merit badge program for the NEW Zoo merit badge. Creating overnight events for the Cub Scouts.

Working on writing programs to Wisconsin State Education Standards

Attended the AZA Conservation Education:Effective Program Design class in Wheeling, WV from February 2 to 8, 2009

Volunteer

Met with Volunteer Center about how they can better assist us in recruiting Volunteers

Volunteer Banquet is scheduled for March 25, 2009 at 1951 Supper Club.

bc

**GOLF COURSE FINANCIAL STATISTICS
AS OF FEBRUARY 15, 2009**



GOLF COURSE REVENUE:

	TOTAL PLAYERS	TOTAL REVENUE
2009 YTD	0	1,003.75
2008 YTD	0	935.50
2007 YTD	0	1,624.00

PASSES PURCHASED:

		PASSES SOLD	TOTAL REVENUE
HUSBAND & WIFE	2,250	0	0.00
SR HUSBAND & WIFE	2,023	0	0.00
ADULT	1,250	2	2,500.00
SR ADULT	1,124	1	1,124.00
JUNIOR	956	0	0.00
ADULT 18-22	650	0	0.00
JUNIOR LIMITED	300	0	0.00
TOTAL PASSES		<u>3</u>	<u>3,624.00</u>
REFUNDED PASSES			0.00
REVENUE FROM GC & DUPLICATE PASSES			2,040.75
REVENUE FROM DAILY PLAY			<u>1,003.75</u>
TOTAL REVENUE RECEIVED			<u><u>6,668.50</u></u>

PRO-SHOP SHARED REVENUE (CARTS):

	COUNTY SHARE
2009 YTD	0.00
2008 YTD	40.66
2007 YTD	0.00

SAFARI STEAKHOUSE SHARED REVENUE:

	COUNTY SHARE
2009 YTD	8,620.01
2008 YTD	8,446.97
2007 YTD	7,108.23

GRANT APPLICATION REVIEW

Date: February 5, 2009

Grant # (if applicable): N/A

Grant Title: Ridge Point Conservancy Acquisition

Granting Agency: Fox River NRDA (Natural Resources Damage Assessment) (through E-Prediction project)

Grant Period: Upon approval to 2 years after approval

Brief Description of Activities/Items Proposed Under Grant:

Purchase 14.141 acres of land along the west shore of the Fox River at the confluence of Apple Creek approximately 2 miles north of the Village of Wrightstown. The property has approximately 2,000 feet of frontage along Apple Creek and 1,000 feet along the Fox River. A good portion of the property is classified as Environmentally Sensitive Areas. The parcel features a predominant ridge with steep slopes and mature woods. See attached NRDA funding proposal for more details.

(conservancy)

\$ Amount of Grant (in each year): \$316,500 requested Term of Grant: 2 years?

Is this a new grant or a continuation of an existing grant? ☒ New ☐ Continuation

If a continuation, how long have we received the grant? _____

Are the activities funded under the grant consistent with Executive/Board priorities and intent? ☒ Yes ☐ No

Are the activities proposed under the grant mandated or statutorily required? ☐ Yes ☒ No

Will the grant fund new or existing positions? ☐ Yes ☒ No If yes, explain (Note: grant-funded positions are limited-term staff): _____

Are matching resources required? ☒ Yes ☐ No If so, what is the amount of the match and how will the requirement be met? The NRDA program can fund entire requests, but from speaking with the NRDA trustee, it is likely they would not totally fund the amount requested. I will be applying for a State Stewardship grant in May 2009 to provide matching funds and our department also has money available in the Land and Building Acquisition Special Revenue Account

Explain any ongoing cost to be assumed by the County (i.e., maintenance costs, software licenses, etc.):

Little ongoing cost is expected. Periodic roadway grading and addition of gravel would be required.

Explain any maintenance of efforts once the grant ends: Roadway maintenance and some resource management duties particularly invasive species control

APPROVALS

W E Dowell

Signature of Department Head

Date:

02/05/09

Lynna Vanden Langenberg

Signature of Director of Administration

Date:

2/6/09

February 10, 2009

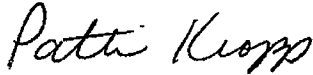
To Whom It May Concern,

Again this year we, The Brown County Horse Association, are requesting a waiver of fees for using the horse arena on the Brown County Fairgrounds. The waiver is for the clinics we provide for the 4H kids to qualify for the fair. By doing the clinics we make sure that the horses and riders are safe to come to the fair; hence, reducing the amount of accidents. Trying to promote safety and education we provide two to three riding clinics. If we have to split the kids into different age groups or skill groups we may need to schedule more clinics. These clinics not only promote safety, but they provide the kids with an opportunity to get to know members across the 4H clubs. Our clinics are currently scheduled for May 30th, June 20th, July 14th, and June 15th.

We also provide four practice evenings for the kids and horses to get accustomed to the ring. By exposing the horses to the new atmosphere early, our hope is that there will be no accidents during the fair. Our practice evenings are planned for July 6th, July 22nd, and July 30th.

Thank you for your time and consideration.

Sincerely,



Patti Kropp
President, The Brown County 4H Horse Association

Director's Report Facility & Park Management January 2009

Marv Hanson

Fairgrounds

- Park security, Park inventory & daily campground monitoring
- Equipment & vehicle maintenance
- Process work orders
- Snow removal and plowing
- Equipment maintenance
- Map out electrical meters and use areas for energy efficiency evaluation plan

Neshota Park

- Cleaning, security checks and Park inventory
- Ski trail grooming and trail inspection
- Snow plowing

Way-Morr Park

- Security checks and Park inventory

Lily Lake

- Security checks and Park inventory
- Snow plowing

Wrightstown Park

- Security checks and Park inventory

Fonferek Glen

- Cleaning, security checks and Park inventory
- Monthly sign inventory checklist

Matt Kriese

Barkhausen

- Outdoor education winter preparations
- Animal husbandry duties
- Snowshoe rentals
- Ski trail grooming and snow removal duties
- Took delivery of new grooming equipment (snowmobile and Tidd-Tech Groomer)
- Took delivery of new plow for truck

Special Events or Programs

- Hosted Green Bay Duck Club Meeting
- Outdoor education programming 685 attendees
- Public snowshoe events (night and daytime) 53 attendees
- After school programming 40 attendees
- Scout group cut out bluebird house templates 22 volunteers

Suamico Boat Launch

- Routine checks of building
- Plow lot as necessary
- Work has begun on the launch lanes

Fox River Trail

- Inspect snowmobile trails periodically
- Plow snow from parking access point as necessary
- Routine checks of St. Francis building and dog waste stations

Mountain-Bay Trail

- Plow snow from parking access points as necessary
- Open/close snowmobile trail gates as conditions change
- Routine checks of dog waste stations

Devil's River Trail

- Completed trail inspections as necessary

Rick Ledvina

Bay Shore Park

- Hill was closed for the season and new signs were put on the gate to warn snowmobilers
- We added a few signs to the gate because of the increased use to the bay for ice fishing
- The crew started cutting wood for the campground firewood sales
- We plowed as needed

Brown County Park/Pet Exercise Area

- We removed a few trees in the Park and brought them up to Bay Shore for firewood
- We continue to do random pass checks
- Plowed as needed

Pamperin Park

- We started updating archibus information and playground audit
- We plowed out the Reforestation Camp as needed
- We started the process of gathering wood for Bay Shore firewood sales

VandeHei Property

- Security checks of the facility on a regular basis to maintain the integrity of the Park

Wequiock Falls

- Security checks of the facility on a regular basis to maintain the integrity of the Park

Brown County Golf Course

- The trails were opened and groomed as needed for cross-country skiing

Jon Rickaby

Reforestation Camp

- Completed 49 work orders
- Zoo and Park snow removal – over 131 staff hours
- Trail grooming – over 379 miles this month alone
- Staff training on various items
- Tower work order to update for safety
- Routine preventatives
- Added snowmobile signage as per Assistant Director's request
- Lodge sales and oversight with over 4500 cross-country skiers this month
- Snowmobile trail inspections
- Park and Zoo cleaning of buildings
- Repairs to a snow plow
- Outer parking lot salting
- Cleared all service gates
- Weekly inspections for the Park and Zoo
- Trail pass checks prove to be very positive

Rifle Range

- Closed for the season

**Neville Public Museum Attendance and Admissions
January 2009**

Attendance												
Day	Date	Adult Adm	Child Adm	Free Child	Free Other (researchers, interns, etc.)	Free Friends Member	# Students	Free Time (Thursdays 6-8 pm)	Gift Shop Only (open limited hours)	Meetings & Programs	Total Attendance	Total Admission Revenue
1	Thurs	NEW YEAR'S CLOSED									0	
2	Fri	157	37	42	11	3	0		0	0	250	\$702
3	Sat	221	49	35	4	9	1		2	0	321	\$983
4	Sun	81	27	13	3	4	0			0	128	\$374
5	Mon	29	4	5	1	3	0		0	0	42	\$124
6	Tues	20	0	0	11	4	4		9	0	48	\$84
7	Wed	30	2	1	4	4	22		2	74	139	\$146
8	Thurs	49	0	14	18	5	66	101	2	65	320	\$262
9	Fri	26	0	10	14	3	41		1	11	106	\$145
10	Sat	270	67	28	13	11	29		3	297	718	\$1,241
11	Sun	100	23	11	2	1	6		0	0	143	\$452
12	Mon	18	1	11	7	0	0		2	0	39	\$74
13	Tues	7	0	1	7	4	94		1	110	224	\$122
14	Wed	17	3	0	7	0	0		3	17	47	\$75
15	Thurs	32	9	5	4	0	0	24	2	13	89	\$146
16	Fri	45	11	5	3	4	0		0	65	133	\$202
17	Sat	106	25	32	1	3	0		1	0	168	\$464
18	Sun	68	12	10	1	1	0		0	0	92	\$307
19	Mon	21	3	3	10	0	0		0	0	37	\$90
20	Tues	9	0	3	2	0	0		0	102	116	\$36
21	Wed	13	0	3	6	0	0		1	0	23	\$52
22	Thurs	21	0	5	5	2	0	23	0	89	145	\$88
23	Fri	30	8	9	4	7	0		2	202	262	\$134
24	Sat	96	29	18	0	2	0		0	0	145	\$444
25	Sun	46	13	13	0	3	0		0	0	75	\$210
26	Mon	8	1	6	6	2	8		2	81	114	\$42
27	Tues	17	0	3	10	0	27		5	0	62	\$95
28	Wed	7	0	5	4	1	29		0	99	145	\$57
29	Thurs	21	2	5	10	7	15	25	2	103	190	\$103
30	Fri	15	1	3	12	5	0		1	172	209	\$62
31	Sat	128	37	32	17	15	0		2	340	571	\$586
TOTAL		1,708	364	331	197	103	342	173	43	1,840	5,101	\$7,902
										Jan-08	3,510	\$4,672
										Visitors =	5,101	
										Outreach =	0	
										Grand Total Visitors & Outreach	5,101	

COMPLEX ATTENDANCE FOR THE BROWN COUNTY VETERANS MEMORIAL COMPLEX

January-09	Date	Building	2009	2008
Northeast WI Truck Show	January 15 2009	ARENA	557	319
Northeast WI Truck Show	January 16 2009	ARENA	258	649
WBAY Rv & Camping show	January 22 2009	ARENA	1,060	698
WBAY Rv & Camping show	January 23 2009	ARENA	962	1,167
WBAY Rv & Camping show	January 24 2009	ARENA	2,793	1,616
WBAY Rv & Camping show	January 25 2009	ARENA	918	N/A
Packerland Kennel Club	January 31 2009	ARENA	719	N/A
Blizzard Team Try-outs			N/A	100
ARENA TOTAL			7,267	4,549
the Wedding Show	January 9, 2008	SHOPKO	973	960
the Wedding Show	January 10, 2009	SHOPKO	2,075	2,131
Northeast WI Truck Show	January 15 2009	SHOPKO	558	318
Northeast WI Truck Show	January 16 2009	SHOPKO	259	650
WBAY Rv & Camping show	January 22 2009	SHOPKO	1,059	698
WBAY Rv & Camping show	January 23 2009	SHOPKO	962	1,167
WBAY Rv & Camping show	January 24 2009	SHOPKO	2,795	1,616
WBAY Rv & Camping show	January 25 2009	SHOPKO	917	N/A
All Canada Show	January 29 2009	SHOPKO	371	700
All Canada Show	January 30 2009	SHOPKO	429	1,200
All Canada Show	January 31 2009	SHOPKO	965	2,550
Science Expo			N/A	2,849
USHL All Star Banquet			N/A	575
SHOPKO HALL TOTAL			11,363	15,414
Gamblers Game	January 2, 2009	RESCH	2,371	2,003
Gamblers Game	January 9 2009	RESCH	2,760	1,558
Gamblers Game	January 10 2009	RESCH	4,443	1,081
UWGB Women's Game	January 15 2009	RESCH	1,856	N/A
UWGB	January 15 2009	RESCH	3941	2,343
UWGB	January 17 2009	RESCH	2,944	2,994
UWGB	January 19 2009	RESCH	1,544	4,317
Gamblers Game	January 23 2009	RESCH	3,637	4,346
Gamblers Game	January 24 2009	RESCH	4,630	N/A
UWGB	January 28 2009	RESCH	2,251	2,525
UWGB	January 31 2009	RESCH	3,816	2,446
Martina McBride			N/A	5,979
USHL All Star Game			N/A	1,565
Trans-Siberian Orchestra			N/A	15,122
RESCH CENTER TOTAL			34,193	46,279
<u>TOTAL FOR JANUARY 2009</u>			<u>52,823</u>	<u>66,242</u>